



ANNUAL REPORT 2020

FINANCIAL YEAR
1 OCTOBER 2019 – 30 SEPTEMBER 2020



Msimba Primary School Garden, Ruaha, Tanzania

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STRATEGIC GOALS

VISION

UCDVO's Vision is for the UCD Community to have an in-depth understanding of the challenges facing humanity worldwide, and the determination and commitment to tackle issues underlying global poverty and inequality.

MISSION

UCDVO's Mission is to provide the UCD Community with opportunities to engage in international volunteering and development education activities, which are designed in partnership with local communities and in line with international development frameworks.

1

STRENGTHEN AND DEVELOP

our international partnerships to enhance our impact in relation to development work.

2

ENHANCE

our Volunteering and Development Education Programme to ensure our activities are sustainable and aligned to international and national best practice recommendations.

3

GROW

our reputation for high-quality Volunteering and Development Education Programmes, through awareness campaigns on our impact and opportunities for engagement.

4

DEVELOP AND DIVERSIFY

UCDVO's funding streams.

5

STRENGTHEN

our internal governance practices, processes and procedures.

HOLY UNION SISTERS



CHAIRPERSON'S WELCOME

DR. NIAMH PATTWELL

Dr Niamh Pattwell meeting Sr Fides of the Holy Union Sisters, Tanzania, Dec. 2019

The year 2019-20 demonstrates that UCDVO is much more than a short-term overseas volunteer programme for young students who wish to travel to exotic places to 'help and do'. The global pandemic brought many challenges and yet we delivered a series of programmes in the areas of education, community development and health with three of UCDVO's partners - TanzEd (Tanzania), Nuture Africa (Uganda) and Nandri (India). Everything was done remotely. Everything was redesigned in collaboration with our partners. To the words 'solidarity' and 'resilience', which echo throughout this annual report, I add 'flexibility', 'creativity' and 'commitment'.

An early decision by UCDVO Board to cancel the overseas trips was vital to the success of the 2020 programme. It is difficult to recall now, eighteen months into the Global Pandemic, the uncertainty and anxiety about making such a decision. For the first time in the history of UCDVO we were without the overseas element. It was an anxious time, but we had the advantage of being part of UCD Global and so were protected, somewhat, from the financial stresses faced by other charities in the sector. The Staff, now working from home, worked tirelessly to find an alternative mode of delivery for our volunteer programme. Communication with all stakeholders was immediate, open, and inclusive. By May 2020, with the help of funding from UCD Global, the manager had set up an introductory workshop with Jayne Cravens (Coyote Communications) on Virtual Volunteering. This was soon followed by a series of training programmes and so the Virtual Volunteering 2020 Summer pilot programme was born. In addition, UCDVO launched an emergency Covid-19 support fundraising appeal to which applications by partners were made and had to be processed.

Because the volunteer programme is a year-long global citizenship education programme, the final workshops (May and September Development Education Days) were redesigned to form a series of online workshops (Summer Series). Comhlámh and the UCDVO team worked tirelessly to shape a meaningful experience for participants.

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It is important for us to recall this challenging time in the history of UCDVO, not only to celebrate the flexibility and commitment of the organisation, but to reflect on the ways in which the various parts, collectively, owned the vision of the charity 'to tackle issues underlying global poverty and inequality'.
.....

Ms. Hilary Minch, the manager of UCDVO, brought vision, energy, and commitment to the situation. Without her, the programme might have floundered at this key phase of its delivery. Ms. Zoe Liston and Ms. Grace O'Hara demonstrated creativity, superb organisational

skills, and flexibility to reimagine UCDVO's programme. 2019-20 was a year of great learning from our partner organisations Nandri (Tamil Nadu, India) Nuture Africa (Nansana, Uganda), TanzEd (Morogoro, Tanzania). We gained perspective, learning from those used to working against the odds and with uncertain resources. Dr Cliona O'Sullivan and Dr. Sinead Mc Mahon in the School of Public Health, Physiotherapy and Sports Science explored ways in which to adapt the UCD Physiotherapy Telehealth programme to ensure the delivery of a high quality and ethical programme. Team Coordinators and clinical tutors modified plans, dealt with queries from volunteers and worked closely with our partners throughout. To each one of you we offer our heartfelt thanks and deepest admiration.

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Virtual Volunteering is here to stay, not to replace, but to accompany the overseas element of the year-long programme. It was mentioned in our Strategic Plan of 2018-21, as a means to diversify participation in the programme.
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Virtual Volunteering also offers new ways of working with our partners, to share resources and skills, but without the impact of carbon miles generated by long haul flights. The circumstances of 2020 not only required a change of delivery but generated an opportunity to explore what Virtual Volunteering might mean for UCDVO. We did not go blindly into the light. Training was provided. Lessons have been learned and integrated into the 2021 programme. Overall, the benefits are enormous. Volunteers have the opportunity for meaningful, ongoing cultural exchange over several weeks. Videos and resources are made available on an ongoing basis to partners. There is opportunity for revisiting older partners, where the partnerships had evolved beyond volunteering projects. The virtual world also facilitated richer gatherings at which all stakeholders, partner organisations included, could attend.

The Mission of UCDVO remains unchanged: to provide the UCD Community with opportunities to engage in international volunteering and development education activities. Overseas travel is but one element in this programme. The 2019-20 Film Series, the evening courses - Be the Change and Skills in Development Education - were unaffected by the pandemic. The Annual Forum, which was held in October 2019, included Margaret Wheatley, Bulelani Mfaco (MASI), Noeline Blackwell (Dublin Rape Crisis Centre), Joanna Siewierska (UCDSU President). UCDVO's mission to engage with the UCD community is evident in the 550 or more participants in these programmes.

2019-20 was also the year in which we completed a full compliance report on the Charity Governance Code, reviewing each section at our monthly meetings.

The changes arising from our engagement include: the introduction of an Executive Committee and the appointment of a Deputy Chair, Dr. Helen O'Connell, whose experience in the International Development sector has brought a depth of understanding and reflection to our work as a Charity. Work on an organisation-wide risk register is nearly complete; and we have developed an annual plan for policy development and review of existing policies. These changes also tally with our strategic plan 2018-21 which include the development of a new website, which was launched in October 2020. At the time of writing, UCDVO is engaged in an independent external evaluation of the organisation. Outcomes from this process will inform the development of a new strategic plan.

The work of UCDVO, as laid out in this annual report, would not be possible without the financial support provided by our donors: the volunteers and their family and friends; UCDVO alumni; UCD Global; Concern Worldwide and a significant development education grant from Irish Aid. On behalf of our partner organisations and the communities in which they work, we thank you for your generous and ongoing support. Thank you to UCD Global, especially Assistant Director for Global Relations and Partnerships Ms. Shauna Hughes and Vice President for Global Engagement Professor Dolores O'Riordan for the leadership and support during such uncertain times. Thank you to Nicola Glennon, part-time Finance Manager, seconded from UCD Finance, for guidance and support on the annual financial statements and quarterly accounts. Thank you also to the wider UCDVO network, friends and alumni, members of the UCDVO Student Society and, of course, my fellow Board members who responded to an ever-evolving situation, to make decisions that were transparent and ethical. It was a year like no other, but I was proud to work with each one of you. Míle buiochas daoibh - a thousand thanks to you

Challenges remain. Global uncertainty around travel, changing models of volunteering, and political and social tensions continue to affect our partners and influence our plans. We cannot ignore the increasing changes to the climate and must ask ourselves how we can mitigate against the disasters that are emerging, often experienced first and with devastating impact by our partner organisations and the communities in which they live. 2019-20 was also the year of Black Lives Matter and, as a charity committed to fighting global injustice, we must work to become a more diverse and inclusive charity, at all levels. We know these challenges; there are others that we cannot anticipate. In light of our experience of 2019-20, we are confident that UCDVO has the courage and commitment to adapt and transform so that we continue to realise our vision.



INTRODUCTION FROM THE MANAGER

HILARY MINCH

UCDVO and TanzEd on a visit to Morogoro District
Department of Education, Tanzania, Nov, 2019

The themes that emerge most strongly looking back over 2020 are solidarity and resilience – solidarity with our partners and communities in a time of crisis, and the resilience, adaptability and positive attitude of the UCDVO volunteers, staff and board.

UCDVO, as a charity within UCD Global, was well positioned to navigate the impact of the global pandemic. The Board of Trustees, in conjunction with UCD Global, and in liaison with overseas partners, moved quickly and decisively in early March 2020 to cancel overseas travel due to the risk to local communities and volunteers. This early and responsible decision enabled clear and transparent communication with all stakeholders and created time to re-design the global citizenship and volunteering programmes for remote delivery.

There was a considerable administrative burden involved in re-imagining the whole programme - from the Global Citizenship programme days with Comhlámh, to working with partners to create the pilot virtual volunteering projects, pivoting the Moving Forward day and Recognition Evening to an online format. UCDVO's staff and board have continued to work remotely since March 2020, adapting the programme and systems to working from home.

UCDVO had already planned to pilot a small virtual volunteering project in 2020 but was catalysed into action to roll out a larger pilot, though with less time to prepare than was optimal.

A total of 56 volunteers opted to remain on the year-long volunteering and global citizenship programme, undeterred by the lack of certainty, and against the backdrop of Covid-19 and the immense challenges in everyone's lives. The volunteers carried out education, community development and health projects with three of UCDVO's partners - TanzED, Nurture Africa and Nandri, and gained a deeper understanding of how connected we all are.

The Team Coordinators, student leaders and Clinical Tutors demonstrated huge capacity to lead teams, plan programmes with partners at short notice, while juggling work, and other life commitments. For some, the projects did not proceed, nonetheless were willing and able to support the programmes in any way that was needed.

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While the quality of the virtual volunteering projects varied, at the end of the volunteering and global citizenship programme, almost all participants reported feeling better equipped to reflect on their role as a global citizen, with a strengthened understanding of what they can do, both in Ireland and overseas.
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Participants also reported an increase in personal skills and competencies, including leadership, communication and self-confidence. UCDVO continues to learn and strengthen the programme for online/virtual delivery in 2021.

As well as the spirit of volunteering, and the can-do attitude of the volunteers, UCDVO also continued to live its values, including solidarity with partners. We launched our first ever emergency appeal to raise funds to support partners respond to the challenges of Covid-19. This was partly in response to requests from UCDVO alumni to make a contribution. Although the funds raised were modest (in the region of €5,000), this income, along with fundraising from volunteers, enabled UCDVO to provide financial support partners as they weathered the impact of Covid-19.

The partnership with the UCD School of Public Health, Physiotherapy and Sports Science (SPHPSS) was critical in the success of pilot virtual volunteering programme with Nurture Africa, through the adaptation of the TeleHealth programme which supported third year physiotherapy students complete their elective placements with UCDVO.

UCDVO's development education partners Comhlámh brought creativity and imagination to bear on the programme, as well as flexibility to re-design the development education days in May and September into the Summer Series Workshops. These days were critical for helping engender a sense of connection among the programme participants.

Many of UCDVO's wider global citizenship programmes for the UCD Community (including the Development Film Series, evening courses and Annual Forum) had already been carried out before March 2020, enabling the charity to engage with over 550 students, staff/faculty, UCD alumni.

Our institutional funder Irish Aid provides the main funding for our global citizenship education programme and we signed a new grant agreement for 2021-22. Colleagues in the Irish Aid Development Education Unit work with the sector to continue to improve the quality of global citizenship education.

UCDVO continued to make progress on implementation of the 2019-2021 strategic plan, although some of the working groups were not as active as anticipated. The board has worked throughout the year on the compliance self-assessment of the Charity Governance Code. UCDVO has made significant progress and is in compliance with nearly all the principles of the Code. Only Principle 4 is a 'partially compliant' status. This process has identified areas for improvement, such as more regular reviews of policies and a need to review the organisations' constitution.

An Executive Committee of the board has been established and a new role of Deputy Chair agreed.

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In May 2021, (partly funded by Irish Aid, UCD Global and Concern Worldwide), UCDVO commissioned the first ever independent evaluation of the organisation. This will feed into the next strategic plan and enable us to reflect on where we have come as an organisation since 2003.
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The Finance Committee met regularly to provide guidance to the manager and to advise the board on the critical decisions regarding funding overseas partners' programmes while ensuring the financial viability of the organisation and sustainability of future programmes.

UCDVO's total income for the financial year was €296,810, compared to €509,876 in 18/19.

The main factor for the reduction in income was the cancellation of the overseas travel and related decision to provide refunds of personal savings to volunteers who submitted refund request applications. Charitable income raised by volunteers was retained by the charity for the purpose for which it was intended – supporting partners' education, health and community development programmes. The bulk of UCDVO's charitable income relies on the volunteer programme – €108,644 after refunds were processed (compared to €271,298 in 18/19). In spite of the reduction in income, UCDVO was able to provide partners with funding for their programmes more or less in line with previous years, spending a total of €66,388.

General fundraising and donations were also reduced in 2020 (€17,526) compared to €35,054 in 19/20. Large fundraising events that UCDVO traditionally relied on, such as the Rás in UCD, were cancelled due to the pandemic. Grant income from Irish Aid and Concern Worldwide remained stable (€65,000). UCDVO's marketing and fundraising committee is currently working on the first fundraising strategy for the charity which will deliver on the strategic objective to diversify the charity's income.

In 2020, UCDVO was accepted as a full member of Dóchas and looks forward to fully engaging in the network. UCDVO continues to be as informed and engaged around development education, best practice and impact as possible. UCDVO is an active member of IDEA, and recently joined IDEA's Quality and Impact working group. UCDVO has submitted the self-assessment to the IDEA Code of Good Practice and is in the process of developing a development education action plan.

UCDVO is a signatory of the Comhlámh Code of Good Practice for Sending Agencies and participates in all Peer network learning events. UCDVO organised a workshop on virtual volunteering in May and opened this to Comhlámh members

As we look back on 2020, the energy and motivation of the programme participants is uplifting. More meaningful partner involvement in the programme, including the Recognition Evening, was also an unexpected and welcome addition, one which we will build on.

The ability of UCDVO to navigate the crisis and adapt its programmes would not have been possible without the dedication, energy and flexibility of the Programme Co-ordinator Zoe Liston and Programme Assistant Grace O'Hara.

Finally, a special thanks to the board of trustees of UCDVO for the endless support, diligent oversight and for caring so deeply about UCDVO's mission.



OVERVIEW AND PERFORMANCE AGAINST STRATEGIC GOALS

UCDVO's strategic plan 2018 – 2021 is the framework that guides the charity's development. The implementation of the objectives has been challenging for the organisation, partly due to the ambitions set, and also due to the constraints of running a small charity with a comprehensive programme with limited resources.

The working groups established by the board, in conjunction with the manager are responsible for progressing the various initiatives. At the time of writing (August 2021), there has been significant progress against many of the objectives, though others (such as diversifying the charity's income) have not progressed as far as we would have liked.

Volunteer OBJECTIVE 1

Strengthen and develop our international partnerships to enhance our impact in relation to development work.



UCDVO at the Irish Aid volunteering Fair, 2019

UCDVO is committed to its partnership approach which places local partners at the centre of the overseas development projects. These relationships are based on trust and respect. The onset of the pandemic in March 2020 and the cancellation of overseas travel was disappointing for UCDVO and partners. However, new opportunities of engagement and joint participation were seized. These included joint workshops to explore virtual volunteering and to create the pilot virtual volunteering projects. Partners also jumped on board a number of other initiatives, including the virtual Recognition Evening to mark the achievements of all involved in the remove volunteering and global citizenship programme.

The plan to systematically review existing partnerships (Initiative 1.1) has commenced within the Overseas Projects working group, beginning with mapping existing partners and looking at models of best practice for international partnerships. The discussions around partnership, aligning of vision and mission, and shared values, will continue as part of the Independent Evaluation of UCDVO (commenced June 2021). New templates (Initiative 1.3) will be developed once UCDVO has developed its partnership strategy. In the interim, project planning templates and reporting templates have been updated and adapted for virtual volunteering, and now include sections on the SDGs and a results framework.

Initiative 1.2 (Develop 3-year project plans with all international partners) has made some progress but has not been finalised. To date, UCDVO has a three-year MoU one partner (Nurture Africa in Uganda) which is a good model for a long-term strategic relationship.

The chair and manager carried out a monitoring visit to TanzEd in Tanzania in December 2019 and produced a report following the trip for relevant stakeholders. UCDVO is currently carrying out a learning review of the TanzEd partnership and ten years of education projects to inform potential future collaboration.

Initiative 1.5 (review methods of data collection by UCDVO representatives travelling overseas) has been subsumed into the overall revision of the UCDVO monitoring and evaluation (M&E) processes. In 2020, UCDVO introduced a mid-line and end-line survey to more effectively capture the experiences and perspectives of programme participants. Focus group discussions were also held with volunteers. Partners shared feedback via evaluation forms and meetings with the manager. This M&E system has continued to be strengthened in 2021, with a baseline survey carried out in January as the new volunteering and global citizenship programme got underway (remotely).

OBJECTIVE

2

Enhance our Volunteering and Development Education Programme to ensure our activities are sustainable and aligned to international and national best practice recommendations.

UCDVO actively participates in key networks and umbrella organisations such as IDEA and Dóchas in order to keep up to date with new developments and best practice in the international volunteering and development education sectors.

In 2020 UCDVO carried out the first self-audit against the IDEA Code of Good Practice for Development Education. This process identified areas UCDVO was performing particularly well at (good incorporation of lessons learned), as well as areas to develop, including a development education action plan.

UCDVO is a signatory of the Comhlámh Code of Good Practice which informs best practice and values for responsible and ethical international volunteering. UCDVO submits an annual self-audit which is reviewed by Comhlámh and supports continued improvement and strengthening of areas such as partnership. UCDVO is an active participant in the Code Peer Support Network, regularly sharing learning and experiences with peer organisations.

In terms of the specific initiatives, while UCDVO has not carried out an analysis of project activities and mapped our work against the SDGs (Initiative 2.1), the project planning in 2021 has included a section on contribution to the SDGs to help guide partners and team coordinators on the planning process and to support a clearer understanding where the various education and health programmes fit within the wider SDG framework. A number of UCDVO's partners have already mapped their programmes to the SDG framework and have a good picture of how they contribute to the Goals.

UCDVO's project plans are in line with Initiative 2.2. (Ensure all project plans give close consideration to sustainability and capacity development for local staff and communities). The projects/budgets and annual agreements with partners are based on needs identified by partners, learning from previous programmes and an identification of where UCDVO can add value.

Where possible, funding is provided not only for the short-term volunteer projects but contributes to the year-long work of the partner in the local community. UCDVO regularly contributes to partner staff professional development in the agreed budgets and view this as one way of making a meaningful, long-term contribution to sustainable development programmes.

Initiative 2.3 Undertake a review of UCDVO's environmental impact, has not yet taken place but there are plans to carry out this assessment as part of a wider UCD Global initiative. UCDVO is a member of the UCD Global Climate Action Network and regularly takes part in training.

UCDVO's plans for online volunteering (Initiative 2.4) were catalysed into action at the onset of the pandemic. Lessons have been learned from the year one pilot and integrated into the 20/21 programme. The future aim would be to offer a hybrid programme which would bring together the best of online and on-site volunteering to make the programme as accessible as possible as well as reducing the environmental impact.

UCDVO's volunteering and global citizenship programmes are planned within the wider framework of the policy environment, including Irish Aid's Development Education Strategy. UCDVO participated in the workshops for the forthcoming Irish Aid Volunteering Initiative.

UCDVO is always open to building partnerships with development education organisations and networks (Initiative 2.6). For example, UCDVO liaises closely with Concern Worldwide on some of the Student Society awareness raising activities; UCDVO in collaboration with the UCD School of Public Health, Physiotherapy and Sports Science delivered a joint presentation at the Universitas 21 Health Sciences Group Virtual Annual Meeting (August 2020) hosted by UCD.

OBJECTIVE

3

Grow our reputation for high-quality Volunteering and Development Education Programmes, through awareness campaigns on our impact and opportunities for engagement.

UCDVO have made considerable progress against many of the key initiatives, led by the staff team. A new website was developed and launched in October 2020 (Initiative 3.1) to bring it up to modern standards and ensure the charity's work is effectively showcased to the world.

The global citizenship education activities, including evening courses, Annual Forum and Film Series, as well as Student Society activities have reached a wide audience in UCD and beyond – over 550 in 2020 (Initiative 3.2)

The aim to increase our newsletter subscribers and social media followers in order to broaden our online reach (Initiative 3.3) will be revisited. The quality of engagement and interaction is possibly of more value to UCDVO than numbers of followers/likes, especially on social media, where increasingly platforms utilise a pay to advertise model. In addition, the different target audiences for UCDVO have varied social media and online preferences.

Initiative 3.4 to develop a clear plan for Alumni Engagement opportunities and appoint Alumni representatives to engage with alumni on an on-going basis has also progressed slowly. UCDVO continues to build relationships with UCD's Alumni office and encourages UCDVO alumni to remain engaged and involved with the charity. There is a lot more scope here and the Fundraising and Marketing working group have included this area in their workplan.

The charity continues to work closely with UCD Culture and Engagement to highlight UCDVO's position as one of UCD's three Charities of Choice, and to generate awareness of the Employee Volunteering Policy (Initiative 3.5). The numbers of staff deciding to participate in the year-long volunteering and global citizenship programme are relatively low. This is possibly for a number of reasons, including lack of awareness of the policy, time constraints, and perception that UCDVO's programme is primarily aimed at students (it is open to all staff, faculty, students and alumni).

There is higher staff participation in UCDVO's other global citizenship activities such as the Annual Forum and Development Film Series.

UCDVO works to generate awareness of UCDVO's work through regular submission to internal and external publications, and participation in volunteer fairs and development education workshops and events (Initiative 3.6). All events and opportunities within UCDVO are advertised in internal UCD Newsletters and Dóchas, IDEA and Comhlámh updates.

UCDVO's Annual Report 2019 was highlighted in the UCD President's Bulletin and UCDVO contributes to internal publications such as UCD Connect and UCD Today. Creating material for publication in relevant sectoral journals remains something UCDVO plans to do more of.

UCDVO highlights our compliance status with the Comhlámh Code of Good Practice and the work we undertake to ensure ethical, responsible and responsive volunteering programmes (Initiative 3.7) at every opportunity. For example, the new website includes a section dedicated section on Quality Standards and materials shared with potential volunteers during recruitment highlight the importance of selecting an international volunteering sending agency that is a signatory of the Code of Good practice for VSAs.

UCDVO has developed clear guidelines on social media usage for volunteers who participate in the UCDVO Programme, particularly in relation to images and messages posted publicly during the overseas placements (Initiative 3.8). These guidelines have been disseminated to peer organisations in the Code of Good Practice and are explored with volunteers during the May global citizenship education days with Comhlámh.

OBJECTIVE

4

Develop and diversify UCDVO's funding streams



Overall, progress has been slower than planned against this objective. A combination of transition between managers, the fundraising and working group not meeting regularly and resources and time directed to the crisis management during the first phase of the pandemic meant that some of the expected initiatives have been delayed.

In 2021, a newly invigorated fundraising and marketing working group, along with the manager, commenced a fundraising strategic planning process, the outcome of which will be a long-term fundraising strategy for the charity which will highlight key opportunities to diversity funding income and examine alternative models of funding. Included in this plan will be some of the originally planned initiatives (such as 4.3 Create a schedule of grant applications with application procedures and deadlines). An analysis of existing donors/income streams has been carried out and will inform the plan.

The impact of the Covid 19 pandemic on UCDVO's funding streams has been significant. While volunteer income has been reduced and fundraising events on campus (such as the Rás organised in conjunction with UCD Culture and Engagement and others) were cancelled, for the first time the charity has run online emergency appeals to help raise much needed funds for partners coping with the impact of Covid-19. These appeals have had limited success (just over €5,000 raised) - but have tapped into the appetite of former volunteers and members of the UCD Community to show solidarity with those most affected by the pandemic. These appeals have also been run on a shoestring budget without any specialised fundraising expertise.

The Finance Committee met regularly to provide guidance to the manager and to advise the board on the critical decisions regarding funding overseas partners' programmes while ensuring the financial viability of the organisation and sustainability of future programmes.

UCDVO works closely with colleagues in UCD Culture & Engagement (Initiative 4.5) and acknowledges the need for better longer-term planning to deliver the new fundraising strategy.

UCDVO also continues to develop relations with the Alumni Office and UCD Foundation in order to share information on UCDVO's work and impact for students and international communities (Initiative 4.6).

OBJECTIVE

5

Strengthen our internal governance practices, processes and procedures



UCDVO has made significant progress in strengthening governance practices, processes and procedures in 2020/21.

While a governance officer was not formally appointed (Objective 5.1), one of the board members (Secretary) has worked closely with the Chair of the board to steer UCDVO's progress against compliance with the Charities Governance Code.

UCDVO is registered with the Charities Regulator (RCN 20055776) and has been granted tax exemption by the Revenue Commissioners (CHY 15856). While the Board of Trustees and staff accept that full compliance with the Charity Regulator's Governance Code has not yet been achieved, we are fully committed to working towards full compliance and progress towards this goal is continually ongoing.

The charity is now almost 100% compliant with the Governance Code and has a clear roadmap for areas that require on going attention.

The Board set up an Executive Committee comprising the Chair, Secretary, Treasurer, new role of deputy chair and the manager and agreed the Terms of reference for this group. This includes nominations and succession planning for the board (Objective 5.2).

Under Objective 5.3, a number of board working groups were established (Overseas Projects, Health, Safety and Risk Management, Governance and Policy Development, and Fundraising and Marketing). These groups have a terms of reference and report to the board at each board meeting. While not all of the working groups have been very active, some of the main goals are underway, such as developing an organisation wide risk register (objective 5.6).

Objective 5.4 (Develop a communications plan with all Team Coordinators to ensure good flow of communications before, during and after overseas projects) is an operational function and the manager communicates regularly with team coordinators. The leadership programme for team coordinators was revised in 2021.

Objective 5.5 (Review data protection policies and procedures to ensure ongoing compliance with GDPR) has largely been addressed via UCDVO adhering to UCD data protection guidelines and through staff training. The charity has not developed a separate set of policies and procedures and recognises that there is a need to adapt some of the more generic UCD policies for UCDVO's operations.

The Governance and Policy working group has developed an annual plan for policy development and review of existing policies (Objective 5.6).

Charities Governance Code

Compliance Record Form
July 2021



An Rialálaí
Carthanais
Charities
Regulator

"UCDVO is in compliance with all Principles, apart from 4.

4.3 UCDVO currently operates under UCD's GDPR policy. The charity will develop its own Data Protection Privacy Policy and Statement in 2022.

4.8: UCDVO has developed a comprehensive, organisation-wide risk register. Final draft is currently under review with the manager and will be presented to the Executive of the board in September 2021.

4.9: UCDVO does not currently have a separate procedure for compliance with all legal and regulatory requirements"



FUTURE PLANS

UCDVO is at an important juncture - while we have successfully navigated the challenges of a global pandemic so far, it is very timely to be embarking on an independent evaluation to help inform our next steps and future development.

The need to diversify our funding base and reduce reliance on volunteer fundraising for overseas projects/partner programmes has been brought into sharp focus and work is underway to develop a strategic fundraising plan.

The continued appetite of volunteers to engage in a volunteering and global citizenship programme that doesn't involve overseas travel is uncertain. On the other hand, the organisation's unique position within UCD offers many opportunities to explore more sustainable global citizenship activities with our partners. As an organisation, we need to consider how we might better tap into and draw upon the skills and knowledge available throughout the university to create more impactful projects and integrated learning in line with international best practice. We also imagine a more diverse and inclusive community at all levels of the organisation, actively taking steps to facilitate participation by those who might feel deterred from doing so for a variety of reasons.

It is a good time for UCDVO to examine its monitoring and evaluation processes in order to learn from what we do and ensure best practice and the highest standards and quality.

To this end, good governance remains high on the agenda. The work on our Risk Register is ongoing, including work on the risks and management inherent in Virtual Volunteering. Our GDPR and Data Protection policies, although adhering to the policies of UCD, still need more specific adaptation to the work of the Charity. The current evaluation has already generated rich discussions about our future as an organisation. The next strategic plan will continue to embrace these new challenges and forge out opportunities to create a world that is more just and in line with the SDGs.



PROGRAMME OVERVIEW

The first objective of UCD's Global Engagement Strategy 2020-24 is to 'Enable and encourage students, faculty and staff to gain a global experience in Ireland and abroad'. The strategy spells out UCD's commitment 'to promoting responsible, ethical volunteering through UCD Volunteers Overseas'.

While being an integral part of UCD through its position within UCD Global, UCDVO also receives vital funding from Irish Aid under its Development Education scheme which broadly aims to increase awareness and understanding of global development issues among the Irish public.

Higher Education Institutions and Development Education organisations are identified as key stakeholders in implementing Irish Aid's Development Education Strategy 2017-2023. The long-term goal of the Strategy is that through the provision of development education, people are empowered to analyse and challenge the root causes and consequences of global hunger, poverty, inequality, injustice and climate change.

UCDVO is well placed to deliver a high-quality development education programme within the Higher Education sector. Specifically, UCDVO contributes to the Outcome of "increased accessibility, quality and effectiveness of development education in Ireland" by providing a wide range of groups within the UCD community the opportunities to access development education.

In 2019/20, UCDVO engaged with over 550 members of the UCD community, through its year-long Volunteering and Global Citizenship programme and wider global citizenship education programmes across UCD, including the Development Film Series, evening courses (Be the Change and Skills in Dev Ed) and the Annual Forum. Most participants in the global citizenship activities reported improved knowledge, understanding and skills.



Team Building Day 2020

UCDVO'S VOLUNTEERING & GLOBAL CITIZENSHIP PROGRAMME

A key objective of UCDVO's Volunteering and Global Citizenship Education Programme is to cultivate active global citizenship and to equip participants with the skills, knowledge and awareness to become more actively engaged in local and global citizenship issues. At the end of the programme, participants should have a deeper and more critical understanding of global justice issues and the determination and skills as life-long active global citizens, to bring about positive change.

UCDVO's programme integrates experiential learning and practice (international volunteering onsite or online) alongside GCE, and views both elements as being complementary and contributing to active global citizenship outcomes.

The programme is structured around a series of GCE courses, workshops and events carried out in a non-formal context as part of a year-long programme. For many aspects of the GCE programme, UCDVO partners with Comhlámh on the design and delivery of workshops and courses.

UCDVO prepares volunteers to carry out their volunteering placement overseas in an ethical, responsible and responsive manner. All participants sign the Comhlámh Volunteer Charter and UCDVO's Volunteer Agreement and must attend the Introduction to Development Education; Ethical Volunteering and Intercultural Learning Days, as well as a Leadership Training weekend for student leaders and team coordinators. This is in addition to project specific training days on areas such as health and safety, child protection and safeguarding.

IMPACT OF COVID-19

In early March 2020, the board of UCDVO, in conjunction with UCD Global, made the decision to cancel the overseas travel for its volunteers. From the beginning, UCDVO was clear that the volunteering and global citizenship education programme was not being cancelled, only the travel aspect. The focus shifted to re-imagining and redesigning the programme to be delivered in a pandemic.

UCDVO communicated regularly with the volunteers on the programme - all 98 were presented with a number of options, including withdrawal, deferral and the opportunity to participate in the (yet to be created) virtual volunteering pilot. 85 participants opted to remain on the programme/and or/defer their place, with 56 opting to remain on the programme, undeterred by the lack of certainty, and against the backdrop of Covid-19 and the immense challenges in everyone's lives.



In solidarity with its partners, UCDVO launched a fundraising appeal – in response to the immense needs and also a response to the many past volunteers who had been in touch asking how they could help.

The
Covid-19
Appeal
eventually raised over
€5,000
for partners' Covid-19
responses.



VIRTUAL VOLUNTEERING PILOT

Following the decision to cancel overseas travel in March, UCDVO adapted its volunteering and global citizenship activities for remote delivery. There were regular communications with volunteers updating them about the programme plans, as planning got underway with overseas partners and UCDVO's partners Comhlámh and the School of Public Health, Physiotherapy and Sports Science.

UCDVO kept in regular communications with its partners and were acutely aware of the huge pressure partners were under. In April/May, partners in Uganda, Tanzania and India were doing all they could to prepare for the pandemic and adapt their programmes where possible, with income streams drying up and local communities struggling to care for their families.

UCDVO organised two introductory workshops on remote volunteering with expert Jayne Cravens in May – one for team coordinators, staff and board members, partners and peer volunteer sending agencies, and the other aimed at volunteers. Both workshops were designed to mobilise interest and increase understanding about virtual volunteering. Almost 100% of post workshop feedback survey respondents strongly agreed/agreed that their understanding of virtual volunteering improved as a result of the workshop.

UCDVO held planning workshops with overseas partners and team coordinators to explore the possibility of adapting the volunteer projects for remote volunteering. In the end, three partners and 56 volunteers participated in remote volunteering projects in India, Tanzania and Uganda. The projects focused on education, community development and public health.

The volunteers on the Uganda project with Nurture Africa had the advantage of participating as elective placements under the School of Public Health, Physiotherapy and Sports Science and so had a month's training and preparation in TeleHealth, including the ethics and technical feasibility of delivering physiotherapy assessments and interventions remotely prior to commencing their virtual volunteering with Nurture Africa.

For each of the projects, there was a welcome and orientation session with the partners via Zoom, which welcomed the volunteers to the location of the projects and introduced key staff members.

UCDVO organised briefings with the Irish embassies in Kampala, Dar es Salaam and New Delhi which provided very useful contextual updates and background for the volunteers.

UCDVO ensured as much team learning between the three projects to overcome some of the common challenges, such as creating video materials, use of IT, including Loom for videos etc. A number of former volunteers offered their services and experience to support the teams which was very useful.

Prior to the commencement of the virtual volunteering projects at the end of June, most of the volunteers took part in the UCDVO-Comhlámh Summer Series. This was a re-imagining of the May Development Education Day for the context of Covid-19 and remote delivery.

The Summer series aimed to provide continuity within the programme emphasising self-reflection and collective critical inquiry...

The Summer series aimed to provide continuity within the programme emphasising self-reflection and collective critical inquiry – using individual work and small group work as the base) but also strived to acknowledge and work with the unfolding pandemic, and the very real changes that were taking place within the programme and wider afield.

Highlights of the virtual volunteering pilot with TanzEd, Nurture Africa and Nandri:

- Creation of high quality educational resources for schools in Tanzania and India that can be used by teachers and partner staff;
- Helped improve the IT literacy and confidence of teachers in Tanzania;
- Contributed to rehabilitation, improved mobility and quality of life for 30 children with disabilities in Nansana, Uganda through a disability camp delivered remotely with UCDVO volunteers alongside Nurture Africa team on the ground;
- Held numerous workshops and prepared resources on topics selected by our partners, including First Aid, Toy Making, Handwashing.



Nurture Africa First Aid Workshop

PUBLIC HEALTH PROJECTS

UCDVO and the School of Public Health, Physiotherapy and Sports Science (SPHPSS) have worked in partnership since 2012 on UCDVO's volunteering and development education programme.

As part of this partnership, students who are in the Stage 3 BSc Physiotherapy, Stage 2 Professional Masters in Physiotherapy or Stage 2 MSc Clinical Nutrition and Dietetics Programmes are eligible to apply for the UCDVO programme and carry out part of their practice placements in the Global South with one of UCDVO's partners. Successful applicants participate in the year-long programme, along with the other volunteers, and engage in a four-week overseas placement with one of UCDVO's current partners in Uganda, Tanzania and India.

The four-week overseas practice placement is supervised by a Clinical Tutor, part funded by SPHPSS, who assesses the student's competence during the practice placement. UCDVO currently partners with organisations in India, Uganda and Tanzania who work with local communities on public health, education, and community development programmes.

The volunteers participating in the virtual volunteering health programme with Nurture Africa in Uganda (physiotherapy/nutrition/dietetics elective placements) volunteers were asked a series of specific health learning outcomes.

.....
Almost all respondents stated they were now more likely to get involved and engage in awareness raising and action projects for global change in their university/local community.
.....

When asked what the main learnings that would most impact their clinical career, the most common responses were:

- » Communication Skills, including dealing with difficult, sensitive questions, and adapting communications for each individual family;
- » Being resourceful, using initiative and making do without correct equipment;
- » Better understanding of disability.

“
I can work very effectively
with children and adults with
disabilities
.....

60% strongly
agreed/agreed*
(compared to 33% at baseline).

“
I can work effectively
with people from different
disciplinary backgrounds
.....

77% strongly
agreed/agreed
(compared to 56% at baseline).

LEARNING OUTCOMES FOR VOLUNTEERS

A key objective of UCDVO's volunteering and global citizenship programme is to cultivate active global citizenship and to equip participants with the skill, knowledge and awareness to become more actively engaged in local and global citizenship issues.

By the end of the programme:

'I am confident about engaging in ongoing action for global justice'

62% strongly agreed/
agreed with the statement

'Following this year long UCDVO volunteering and development education journey, I feel more knowledgeable about global justice and development, and the kinds of issues facing communities here in Ireland and across the world'.

89% strongly agreed/
agreed with the statement

'I am curious about social justice and excited to nurture this curiosity through further learning and action'

68% strongly agreed/
agreed with the statement

'Following this (almost) year-long UCDVO volunteering and development education journey, I feel more equipped to reflect upon my role as a global citizen, with a strengthened understanding of what I can be doing, both in Ireland and overseas'.

96% strongly agreed/
agreed with the statement



As well as exploring knowledge and understanding of Global Citizenship, UCDVO also measured changes in Skills and Competencies of programme participants.

By the end of the programme:

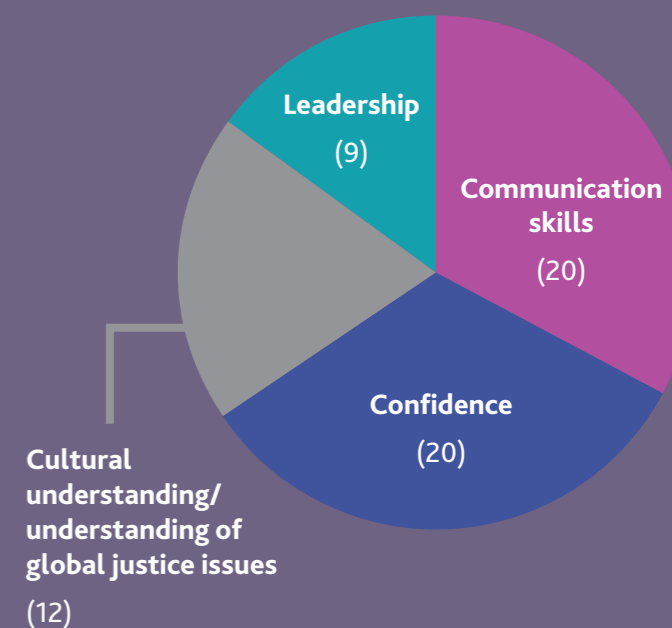
'I communicate very easily with other people'

74% strongly agreed/
agreed with the statement

'I am very good at working as part of a team'

96% strongly agreed/
agreed with the statement

Participants were asked what the top three areas for personal development from the beginning to end of the programme were. Of the 50 responses, the following were most frequently mentioned:





GLOBAL CITIZENSHIP EDUCATION ACROSS UCD

VOLUNTEER TESTIMONIALS

“
One of the most enjoyable and unforgettable experiences of my time in college so far.
.....

LAURA KENNEDY

Tanzania

“My year being involved with UCDVO has been one of the most enjoyable and unforgettable experiences of my time in college so far. Not being able to travel to Tanzania has proven to me that there is so much more to UCDVO than the month you spend overseas”.

Looking back on my year being involved with UCDVO, I’ve realised that you really do get out of the year what you put in. Despite not being able to travel overseas, I have truly fostered a sense of adventure and a cultural awareness that I hope to carry with me for the rest of my life”.

“
This really gave me a sense of being there, without actually being there
.....

SARAH KIERNAN

Nansana, Uganda

“Even though I didn’t travel to Uganda, taking part in UCDVO has been one of the best college and life experiences I’ve had. The Programme Days are where I first got to know some of the people I would volunteer with and the activities helped me build new friendships and gain new perspectives.

Personally, I learnt lots of new skills and it gave me a real sense of ‘we must make the best of what we have’, no matter what the situation. It made me appreciate what I have in difficult times. This was because I saw a community, who already had limited resources, try to fight the same pandemic as us and continue to provide the invaluable support to children who need it. The project gave me a renewed sense of hope as I saw no matter how hard things are, if we all help each other we can pull through difficult times. It was great to still get a tour Nurture Africa and get to meet some of the workers and families. This really gave me a sense of being there, without actually being there”.

“
Inspired me with a flame of hope and a thirst for action... without having to take a single step abroad
.....

RÓISÍN HINEY

Tamil Nadu

“VO has enabled me to form new connections, opened my eyes to my role as a global citizen, made me consider numerous social justice inequalities and inspired me with a flame of hope and a thirst for action - this was all without having to take a single step abroad. I look forward to staying involved with UCDVO and continuing my journey with them, because if I can gain so much from remote volunteering, I can’t even fathom the rewards and challenges attributed to a year when I might be able to venture abroad to work with one of the incredible partner organisations in person.”

In 2020, following consultation with key stakeholders, UCDVO revised the description of its education activities from ‘development education’ to ‘global citizenship education’.

While this has not altered our aims and objectives around Development Education or Global Citizenship Education (GCE), it does bring UCDVO in line with evolving terminology across the sector and is more readily understood by those new to the volunteering and development education space.

UCDVO ensures excellence in the delivery of all development education activities by partnering with experts in the field for production of high-quality content and delivery of courses, sessions or workshops that encourage active participation and critical thinking.

.....
The GCE courses and events are designed to reach a diverse audience in UCD and beyond who might be at different stages in their GCE journey with a variety of interests.
.....

UCDVO successfully implemented the GCE programme of activities across UCD in 2019/20, including the evening courses (Be the Change and Skills in Dev Ed); the Development Film Series and the Annual Forum.

The full programme (and its many different components) allows for people to engage in ways that speaks to their needs and capacity at that time. As a charity in the university, UCDVO engages with a variety of stakeholders (students, staff and alumni) who may be at different stages in their critical learning journey. The diverse audience is something UCDVO cultivates and is a valued characteristic of the broader programme.

Over 550 people participated in UCDVO’s GCE activities across campus in 2019/20:

- » Development Film Series (430);
- » Be the Change (20);
- » Skills in Dev Ed (21);
- » Annual Forum (80)

with almost 100% of them reporting improved knowledge, understanding and skills.

WHAT IS GLOBAL CITIZENSHIP EDUCATION (GCE)?

“Global Citizenship Education aims to empower learners to engage and assume active roles, both locally and globally, to face and resolve global challenges and ultimately to become proactive contributors to a more just, peaceful, tolerant, inclusive, secure and sustainable world.”

(UNESCO 2014)

There are many ways to engage with UCDVO as the graphic on page 25-26 illustrates.

UCDVO - ways TO ENGAGE

JOIN UCDVO
YEAR-LONG
PROGRAMME

JOIN
UCDVO STUDENT
SOCIETY

GLOBAL CITIZENSHIP
EDUCATION

MEET NEW
PEOPLE

GET
FUNDRAISING

BE AN
ACTIVE MEMBER
OF UCDVO
ALUMNI

BE A
TECHNICAL
ADVISOR

BE A TEAM
COORDINATOR OR
CLINICAL TUTOR

OVERSEAS
OR
ONLINE
VOLUNTEERING

MEET UCDVO
OVERSEAS PARTNERS

DO PROJECT
PLANNING

BE THE CHANGE

EVENING COURSE

ATTEND UCDVO

FILM SERIES

JOIN THE

COMMITTEE

ATTEND THE UCDVO
ANNUAL FORUM

APPLY TO BE

A STUDENT LEADER

BECOME A
FACILITATOR

SKILLS IN DEVELOPMENT

COURSE

SOLIDARITY IN ACTION

COURSE

WHAT NEXT

MOVING
FORWARD

STUDENT SOCIETY
COMMITTEE MEMBER

JOIN THE BOARD

BECOME A
FACILITATOR



“I was amazed by how much I learned but more importantly how much it facilitated me with the skills to continue learning by myself.”

UCDVO EVENING COURSES



'Be the Change'

This 6-week evening course provided a space for critical and reflective enquiry with 20 participants working together towards greater self-knowledge and strengthened skills to engage with social justice issues from a local and global perspective.

88% of participants strongly agreed or agreed with the statement "I've strengthened some valuable skills; I'm more aware of what I can bring / do to the communities of which I am a part."

“Be the Change' it's a journey towards activism but also self and other-discovery.”

“This course taught me a lot about myself but also how to trust in my own growth and how to nourish my curiosity.”



'Skills in Development Education'

The Skills in Dev Ed course took place 21 January – 10 March 2020, with 21 participants, a combination of undergraduate, postgraduate students, UCD staff, members of the voluntary sector, and community activists. This course aimed to equip participants with the skills and methodologies to work effectively with groups on global development and social justice issues.

The self-evaluation at the end of the course indicates that 100% strongly agreed/agreed that they have a broader knowledge of development education and development education methodologies.

“The magic that the group created will nourish me for a very long time.”

Skills in Development Education also offers an opportunity for progression for those who have participated in the UCDVO Programme. Many of the co-facilitators on the UCDVO Programme Days are UCDVO Alumni who have participated in Skills in Development Education course.



UCDVO FILM SERIES

The 2020 UCDVO Development Film Series (funded by Trocaire and Concern Worldwide) was the 8th series to be held by UCDVO. The series comprised five topical, feature documentary films. Each screening is followed by a relevant guest speaker and opportunity for discussion. The Film Series aims to generate awareness and discussion on global justice and development issues and is an integral part of UCDVO's Development Education Programme. The Film Series was fully subscribed in 2020 with over 430 people attending.

The objectives of the Film Series are to:

- » Increase understanding of development and global justice issues.
- » Enhance communication skills and confidence in discussing issues around global justice amongst attendees.
- » Foster curiosity, critical thinking, and a sense of active citizenship.
- » Develop a sense of community among UCDVO volunteers and the extended audience.

Some responses from the audience include:

“Thank you very much for hosting this wonderful series. It was a great way to pull together a collection of people who are interested in the topics and forces us out of our comfort zone.”

“Very grateful to have been able to view these films. They were both incredibly moving and have made a huge impact on me.”

“One of the best parts of my college term so far.”

99% agreed or strongly agreed

UCDVO Development Film Series has enhanced my understanding of certain development and global justice issues.



Speaker at the UCDVO Forum 2019 | Photo: Matthew Rose-Nel



UCDVO Annual Forum 2019

Photo: Matthew Rose-Nel

UCDVO ANNUAL FORUM 2019

The 6th UCDVO Annual Forum took place in September 2019 and was hosted in the Red Room in UCD. This event works to connect UCDVO and the broader UCD community with the voluntary sector on critical issues of equality, justice, and activism. The Forum works to create a space for dialogue, critical reflection and to build connections.

The theme in 2019 was 'Compassion and Action – What does it mean to be an activist in today's world and how do we sustain hope?' Contributors included: Noeline Blackwell (Dublin Rape Crisis Centre), Bulelani Mfaco (MASI) and Joanna Siewierska (UCDSU President). The Keynote Speaker was Margaret Wheatley, and Human Library participants were Jane Mellett, Katie O'Dea, Seán Binder, Mavis Ramazani and Calvin Sweeney.

The Forum was attended by approximately 80 people made up of UCD staff, students, UCDVO alumni and people external to UCD.

Audience Feedback

“.....
The speakers were so inspiring and empowering, and I really came away with so many questions but also a real sense of the power of activism and how important days like this are, to come together as a community and bear witness to these incredible people. Honestly one of the best days I've taken part in in UCD with VO!!
.....

“.....
Brilliant speakers - very inspirational in terms of their different approaches and journeys as activists, and what sustains then.
.....

“.....
Whatever the problem, community is the answer" - Wow! That really spoke to me greatly. Connection is the most important thing.
.....



UCDVO STUDENT SOCIETY

The UCDVO Student Society plays an important role in nurturing leadership and providing opportunities for continuous engagement for returned volunteers, including leadership roles (nine in 19/20) on the Society Committee and the planning of a year of global justice related activities.

The committee is very active on campus and works closely with the UCDVO staff throughout the year. A number of returned volunteers also join the board of UCDVO every year – five in 19/20 for one term each.

The Student Society actively engaged with Concern Worldwide in 2020 for a series of campaigns highlighting World Toilet Day and International Women's Day. These online events connected audiences of 50-60 with Concern representatives from the field and were very well received.

OTHER GCE ENGAGEMENT

In 19/20, UCDVO continued to engage with colleagues across the University, including Culture and Engagement, and UCD in the Community, for global citizenship activities and promotion of ethical and responsible volunteering.



UCD ADVANTAGE SDG CHALLENGE

UCD's Careers Network launched their inaugural UCD Advantage SDG Challenge. UCDVO was invited to collaborate and contribute one of the five challenge questions. UCDVO's challenge was: 'How can UCDVO harness the benefits of technology to provide the UCD community with opportunities to engage in international volunteering and development education activities?'. The winning team was the group which addressed the UCDVO challenge and suggested a technical solution for engaging with potential volunteers.

GLOBAL CITIZEN AWARD (GCA)

The Global Citizen Award (GCA) is a programme that encourages international volunteers to use their overseas experience to become more active global citizens upon return to Ireland. Five UCDVO volunteers signed up to the GCA in 19/20. Three opted to withdraw earlier in the year due to Covid-19. Two former UCDVO volunteers will be receiving Bronze Awards in this year's Global Citizen Award. They participated in the UCDVO programme in 2018/19. The GCA Award Ceremony for this year, which was due to take place on October 10th, but unfortunately was postponed.



UCDVO AMRI LEARNING LAB

The UCDVO AMRI Learning Lab (Association of Leaders of Missionaries & Religious of Ireland). The inter-generational Learning Lab took place in UCD Global Lounge again in 19/20. The series connects UCDVO volunteers preparing to volunteer on a computer education project in Tanzania with returned missionaries looking to improve their IT skills.



IRISH AID VOLUNTEERING FAIR

The Irish Aid Volunteering Fair is an annual event that provides a unique opportunity to meet and chat face-to-face with the main volunteer organisations in Ireland. On the 9th November 2019, a team of UCDVO staff, alumni and student society members set up shop in Dublin Castle. We highlighted the many opportunities available under the UCDVO programme, while experienced volunteers were on hand to answer any questions and offer advice.



#UCDVOCOMMUNITY

During the pandemic, UCDVO reached out to the UCDVO community to connect with past volunteers and hear how people were adapting to life under lockdown, what ways they were engaging in their local communities.

We were amazed at the response - from past volunteers on the frontline of the Irish health service, to working in supermarkets, from baking bread to shopping for vulnerable community members. Our alumni expressed well wishes to their fellow UCDVO Community at home and abroad, and solidarity with UCDVO's partner communities and frontline workers.



Tanzania monitoring visit, 2019

PARTNERS AND PROJECTS

Partnership goes to the heart of UCDVO's values. We work in partnership with local organisations in Haiti, India, Tanzania and Uganda. These include charities, non-governmental organisations, hospitals and universities. The short-term volunteering projects are based on the needs of the local community and are integrated into the ongoing programmes of each partner.

While travel to India, Uganda and Tanzania was not possible in 2020, UCDVO collaborated with three partners on virtual volunteering projects. With other partners, virtual volunteering was not feasible – UCDVO instead expressed our solidarity through raising funds and remaining as connected as possible.

Three of UCDVO's partners – TanzEd, Nurture Africa and Nandri – welcomed the UCDVO volunteers virtually and were willing to adapt and explore what opportunities virtual volunteering might bring. UCDVO's partnership goes beyond the short-term volunteering projects – many of the partnerships span over a decade and encompass long term support for partners' development programmes and funding for staff development and capacity building.



TANZANIA

TANZED

UCDVO has worked in Tanzania since 2009 in partnership with a local NGO, TanzEd. TanzEd works in rural communities of the Morogoro region of Tanzania. TanzEd aims to improve the quality of education through engaging with local schools in a range of programmes. These include English language education and information technology (IT); school management programmes, Libraries and Safe Schools. The social enterprise organisation Camara Tanzania was also a vital partner in the IT education projects over the years.

Over the partnership, 41 schools in Morogoro District have received 1,000 computers and 41 classrooms have been converted into operational ICT labs. In 2021, UCDVO and TanzEd will review the partnership and lessons learned from the programmes.

The virtual volunteering pilot with TanzEd with 15 volunteers achieved the following:

- » Bank of ICT videos created for 41 schools;
- » 18 Interactive, live ICT sessions (Zoom) with 12 teachers;
- » Support provided to TanzEd's Safe Children and School Management programmes - pre-recorded videos for teachers/parents on issues such as child safeguarding.

In 2020, UCDVO provided over €6,500 to TanzEd for core funding and support to schools to improve the environment through tree planting and provision of basic hygiene supplies as part of their Covid mitigation measures.

Students showing fruit grown in the Msimba school garden, Ruaha

Tanzanian participants in the pilot commented:

“
I benefited from the program by improving my skills in organizing pupils' results in a correct way; also I understood how to present them graphically.

“
Where there is a will, there is a way. Failure to send out volunteers due to Covid-19 did not totally curtail the will among different stakeholders (volunteers, teachers, team leaders, charity leaders) to work together to attain the learning goal, thanks to technology and efforts to ensure the goal is attained.



UGANDA

UCDVO Planning Group with Nurture Africa staff and participant

UCDVO works in partnership with two organisations in Uganda (Church of Uganda Kisiizi Hospital and Nurture Africa) on multi-disciplinary health and livelihoods programmes.

UCDVO also works closely with the UCD School of Public Health, Physiotherapy and Sports Science (SPHPSS) and School of Agriculture and Food Science for the delivery of both programmes, physiotherapy elective placements and research in the areas of nutrition and dietetics.

Both organisations were significantly impacted by the pandemic, seeing a dramatic reduction in income and facing the many challenges of operating under constantly changing restrictions, while trying to keep their staff safe. UCDVO and Kisiizi Hospital did not run a virtual volunteering programme in 2020 – the hospital was on the frontline of the Covid response in southern Uganda.

UCDVO and Nurture Africa were able to successfully adapt the previously planned volunteering projects for virtual delivery enabling the disability camp to proceed. UCDVO was also able to honour its financial commitments under the strategic partnership.

CHURCH OF UGANDA, KISIIZI HOSPITAL

Church of Uganda Kisiizi Hospital is a 285 Bed, Private, Not for Profit (PNFP) Health Care Provider, in rural Rukungiri district of southwestern Uganda. The hospital consists of 6 wards - Surgical, Maternity, Medical, Isolation, Paediatric, Psychiatric as well as an outpatients department / A&E, a full rehabilitation department with an attached long-term patient rehabilitation ward. There are numerous other services at the hospital such as community-based outreach clinics, vaccination programmes, rehabilitation programmes, a HIV and anti-retroviral treatment centre and a community health insurance project.

UCDVO has partnered with Kisiizi Hospital since 2010 for short-term placements during the months of July and August each year. To date, UCDVO has placed 56 students and eleven professional tutors, the majority of whom have been selected from the UCD School of Public Health, Physiotherapy and Sports Science and School of Agricultural Sciences.

UCDVO and Kisiizi Hospital were successful in securing Covid 19 emergency funding from the Irish Global Health Alliance managed by ESTHER Ireland for a maternal outreach programme. The services will enable 250 women to access pre-natal scans in the community. The Maternal outreach programme is co-funded by UCDVO.

NURTURE AFRICA, NANSANA

Nurture Africa is an Irish founded internationally registered Non-Governmental Organisation that works in Uganda with a targeted focus upon Healthcare, Education, Child Protection & Gender Equality and Economic Empowerment through business training and micro-finance projects. The Nurture Africa Health Centre provides quality specialist paediatric HIV and primary health treatment to the most vulnerable children and their HIV infected parents/guardians in Wakiso District, Uganda.

UCDVO and Nurture Africa entered a second three-year strategic partnership in 2019 which aims to empower most at risk populations, including children with disabilities and their families, to live independent, productive lives. Annual funding from UCDVO is €34,760 (€20,000 was sent in the financial year 2019-20).

With UCDVO's support, over 200 children (along with their families) were able to access to disability rehabilitation services and primary health care. The UCDVO funding also supported staff salaries and professional development.

“.....
The impact of volunteering
does not need to be in
person in order to exist.
.....

Nurture Africa participant preparing nutritional food

UCDVO and Nurture Africa Partnership - Key Achievements 19-20

- » 246 children with disabilities accessing rehabilitation services
- » **Annual camp:**
3-week camp for children enrolled in the rehabilitation centre for 30 children and their guardians. Wheelchairs, headrests, support corner seats provided for 25 children.
- » **Business and Livelihoods:**
30 guardians trained with basic business skills during the UCDVO virtual camp. 20 of them identified for further support to develop their businesses, 9 provided with interest free loans. Guardians reporting improvements in their business as a result of capital.
- » **Nutrition:**
81 children with disabilities have been assessed, 38 females and 43 males. 25 of these children registered with severe malnutrition and 26 were moderately malnourished. Those with moderate malnutrition have been taught on how to make a nutritious meal for their children and guardians have noticed a great improvement in the increased appetite and weight gain. Those that had severe acute malnutrition are still under management on 'ready to eat' therapeutic feeds.
- » 34 guardians of children with disability trained and given seeds, 32 of these being females. 26 of them have functional gardens. The guardians report improvement in their health contributed to regular consumption of nutritious vegetables. They also saved money that would have been used in buying vegetables daily
- » **Access to primary healthcare:**
246 children with disabilities and their family members enrolled for PHC services at Nurture Africa medical Centre have continued to receive these services with their family members at Nurture Africa Medical Centre.
- » **Maternal healthcare**
241 women educated on the importance of delivering at a proper health care facility and have delivery through a skilled birth attendant thus significantly reducing the risk of disability to their child.
- » **Disability Advocacy:**
3 advocacy sessions conducted with the councillors and Community Development Officers in Nansana Municipality and Wakiso town council. The aim was to advocate for the rights of persons with disabilities and also to ensure that persons with disability are included in the planning at the council and District level.



INDIA

Young girls perform a dance at Nandri Centre

UCDVO has worked with partners in India since the charity was founded in 2003, on a range of community development, education and health programmes.

UCDVO's partners are across the country – SWL-WWHI in New Delhi; Assam Don Bosco University Department of Social Work in Guwahati, Assam; Ferrando Speech and Hearing Centre, Shillong, Meghalaya; Nandri in Tamil Nadu (2019 and 2020 only), and the Asha Jyothi Foundation in Andhra Pradesh.

Society for Working Life (SWL) and Women, Work and Health Initiative (WWHI)

The Community Educational and Development Centre (CEDC) in Sangham Vitar, New Delhi, supported by UCDVO (and with start-up funding from Irish Aid), is run by the Society For Working Life (SWL) and Women Work & Health Initiative (WWHI).

While not sending volunteers in recent years, UCDVO continues to support the 'Access to education and digital literacy' programme, which enables 80 disadvantaged young girls access education. In response to the pandemic, SWL-WWHI began running its education programmes virtually and provided 100 children and their families with regular food parcels and hygiene kits.

In 2020
UCDVO provided over
€6,500
to support partners in
India respond to
Covid -19.



Nandri Orientation

FERRANDO SPEECH & HEARING CENTRE

UCDVO has partnered with the Ferrando Speech & Hearing Centre in Shillong since 2014. In 2020, UCDVO provided funding to support emergency distributions to members of the local community who were unable to generate an income during the Covid crisis. Funding from UCDVO supported the Ferrando Covid-19 response, including food distributions to 50 families in 15 surrounding villages and Covid-19 sensitization activities.

ASHA JYOTHI HANDICAPPED WELFARE SOCIETY

In 2010, UCDVO began working in Vijayawada, a city in Andhra Pradesh in the south-east of India. UCDVO currently has a partnership with the Asha Jyothi Handicapped Welfare Society that provides residential accommodation, rehabilitation and education to over 80 disabled children from underprivileged backgrounds who would otherwise be on the streets. UCDVO provided a small amount of funding in 2020 to help support the running of the centre.

NANDRI

Nandri is a registered charity in Ireland. Nandri's mission is to empower disadvantaged women in rural India through self-help groups, micro finance and child education support. UCDVO and Nandri entered into a one-year pilot in 2019 for a volunteering project. This was extended to a second pilot in 2020.

In 2020 the volunteering project activities were adapted for virtual volunteering. 15 volunteers participated and worked with the Nandri team to support the charity's education programme. Highlights include the creation of an ICT manual for the Nandri staff to roll out in training five teachers in the local primary school.

Funding provided by UCDVO were used for emergency food distributions in the surrounding villages and a tree planting project with local children.



UCDVO Planning Group with Nurture Africa participants

SUSTAINABLE DEVELOPMENT GOALS

The UN Sustainable Development Goals (SDGs) acknowledge the important role of global citizenship education, including development education, in building conditions for a more peaceful, fair and sustainable world.

Target 4.7 calls on countries to 'ensure that all learners acquire the knowledge and skills needed to promote sustainable development, including, among others, through education for sustainable development and sustainable lifestyles, human rights, gender equality, promotion of a culture of peace and not violence, global citizenship and appreciation of cultural diversity and of culture's contribution to sustainable development'.

The SDGs create a context for Ireland to provide quality education on global citizenship. Development education is an essential component in delivering Ireland's commitment under Target 4.7, as well as raising awareness of the 17 goals.

UCDVO supports awareness raising and engagement with the SDGs across our development education courses and events. Courses for returned volunteers and the wider UCD community incorporate the SDGs throughout, providing participants with an understanding of the goals, how they can get involved in campaigns relating to certain goals, such as trade justice.

Following a project to map the University's activities against the UN Sustainable Development Goals completed in 2019, UCD has committed itself in its new strategy, Rising to the Future 2020-24, to 'Creating a Sustainable Global Society' as the first of four strategic themes.

UCD has been listed in the top 100 universities for its social and economic impact in the Times Higher Education's University Impact Rankings (2020). UCD ranked 34th in the world based on the use of the UN's 17 SDGs as benchmarks. Of 800 universities around the world assessed in 2020, UCD is ranked 18 for SDG 17: Partnership for the Goals.

"Development education strengthens public understanding of the interconnectedness of global and national poverty and inequality, supporting the Irish public to acquire the necessary knowledge, values and analytical skills to understand the global justice focus of each of the Goals and the underlying values and dispositions. Development education is therefore integral to the successful delivery of the Sustainable Development Goals, inspiring and enabling people to take action to deliver the Goals at local, national and global levels."

Irish Aid Development Education Strategy 2017-2023.



QUALITY AND STANDARDS OF BEST PRACTICE

Ensuring best practice that is reflective of high industry standards continues to drive UCDVO's thinking around the shape of our global citizenship activities and volunteering programme.

UCDVO continues to be as informed and engaged around development education, best practice and impact as possible.

UCDVO is an active member of Comhlámh, and a signatory of the Comhlámh Code of Practice for Volunteer Sending Organisations. In 2019/20 UCDVO staff participated in all Comhlámh Code Training Workshops and Peer Support Meetings and the Development Education Working Group.

UCDVO is also a member of IDEA (Irish Development Education Association) and participates in several working groups. UCDVO submitted its first self-assessment for the Code of Good Practice for Development Education and is in the process of drawing up a development education action plan.

UCDVO is also a signatory of the Dóchas Charter on Images and Messages and provides training for all volunteers in this regard. UCDVO also became a full member of Dóchas at the 2020 AGM and looks forward to fully engaging in the network.





TRUSTEES' REPORT FINANCIAL STATEMENTS

1. TRUSTEES' REPORT

2. INDEPENDENT AUDITOR'S REPORT

3. STATEMENT OF FINANCIAL ACTIVITIES

4. STATEMENT OF FINANCIAL POSITION

5. NOTES TO THE FINANCIAL STATEMENTS

TRUSTEES' REPORT

The Trustees present their annual report and the audited financial statements of UCDVO for the financial year ended 30 September 2020. The financial statements have been prepared based on the accounting policies set out in the Accounting Policies Section.

Who we are

University College Dublin Volunteers Overseas (UCDVO) was established in 2003 by the late Fr. Tony Coote, in response to a desire among UCD students to engage in voluntary work overseas. UCDVO is an unincorporated society of University College Dublin (UCD) embedded within the UCD structure, sitting within the UCD Global Office under the Global Relations and Partnerships team. It has been a registered charity since 26th February 2004. The charity operates in adherence to the Constitution adopted by the Board on 9th October 2012.

UCDVO is a charity registered with the Charities Regulator, registered charity no: 20055776 and has been granted tax exemption by the Revenue Commissioners in Ireland, registered charitable taxation no: CHY 15856.

Reference and Administration

Address:

UCD Global
Gerard Manley Hopkins Centre
University College Dublin
Belfield
Dublin 4.

Our Advisers:

Auditors:
HSM Chartered Accountants
13 Sussex Street
Dun Laoghaire
Co. Dublin

Bankers:

AIB
UCD Branch
Belfield
Dublin 4

Key Management Personnel

Board members

The Board members serving during the year were as follows:

- » **Niamh Pattwell** | Chairperson^{1,3}
- » **Helen O'Connell**³ | Deputy Chair (appointed to Board on 26/11/19 and to Deputy Chair on 10/03/20)
- » **Anna Egan** | Secretary (until 14/1/20)
- » **Lynne Pasley**¹ until 26/11/19,⁵ | Secretary (appointed on 14/1/20 but already a Board member)
- » **Maura McGinn**¹ | Senior Treasurer (retired 26/11/19)
- » **Andrew Byrne**¹ | Senior Treasurer (appointed on 26/11/19 but already a Board member)
- » **Lorraine Bailey** | appointed 26/11/19
- » **Sarah Burke**⁴ | term ended 26/11/19
- » **Leah Foyle**² | term ended 26/11/19
- » **Bróna Fullen** | appointed 26/11/19
- » **George Harding**^{1,2} | appointed 26/11/19
- » **Aoife Harrold-McGoey**² | appointed 26/11/19
- » **Michael Keely**⁴ | term ended 26/11/2020
- » **Sarah-Jane McCusker**² | term ended 26/11/2020
- » **Siobhán Magner**⁴ | 26/11/19
- » **Aifric O'Sullivan** | term ended 26/11/19
- » **Matthew Rose-Nel**² | term ended 26/11/19
- » **Gráinne Sheill**⁴ | term ended 26/11/19
- » **Anne Stewart** | after 26/11/19³, ⁵ before 26/11/19

Committee/Working Group members

- 1 Member of the Finance Committee
- 2 Member of the Student Society
- 3 Member of the Overseas Projects Working Group
- 4 Member of the Health, Safety & Organisational Risk Working Group
- 5 Member of the Governance & Policy Working Group

Manager

- » **Hilary Minch**

Staff

- » **Zoe Liston** | Programme Coordinator
- » **Grace O'Hara** | Programme Assistant
- » **Nicola Glennon** | Finance Manager (seconded, part time).

OBJECTIVES AND ACTIVITIES

The Main Object for which UCDVO is established is to relieve poverty in the developing world, through development projects funded by and worked on by students in UCD who, with locals, will carry out voluntary work overseas.

UCDVO's Vision is for the UCD Community to have an in depth understanding of the challenges facing humanity worldwide, and the determination and commitment to tackling issues underlying global poverty and inequality.

UCDVO's Mission is to provide the UCD Community with opportunities to engage in international volunteering and development education activities, which are designed in partnership with local communities and in line with international development frameworks.

In 2019/20, UCDVO engaged with over 550 members of the UCD community, through its year-long Volunteering and Global Citizenship programme and wider global citizenship education programmes across UCD, including the Development Film Series, evening courses (Be the Change and Skills in Dev Ed) and the Annual Forum. Most participants in the global citizenship activities reported improved knowledge, understanding and skills.

The charity seeks to achieve its goals through adherence to the stated values of:

- » **Active Global Citizenship:** In our work we are committed to providing opportunities for the UCD community to actively engage in global justice issues, whether it be through our volunteering programme, our evening courses or campus-based development education events.

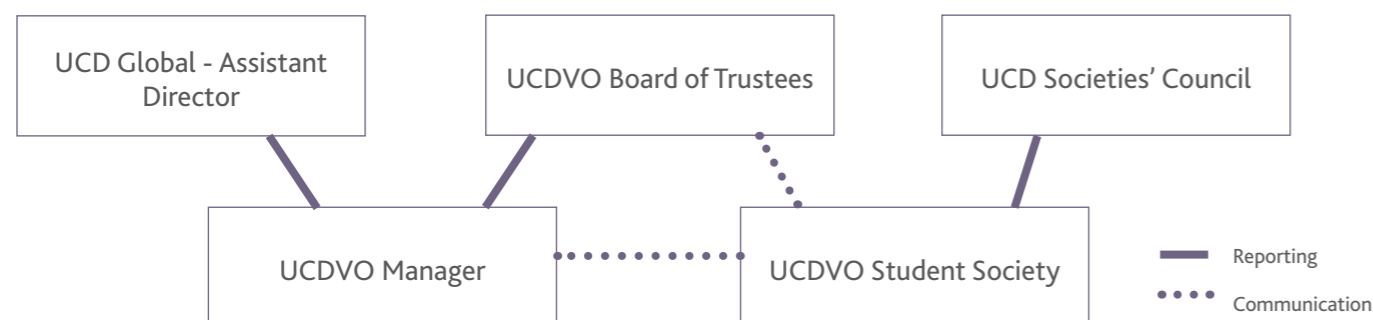
» **Partnership:** In selecting our overseas projects and partners, we believe in the need to listen to the wisdom of local knowledge, learn from the expertise of our host communities and partner organisations, and direct the funds raised by volunteers to projects identified as being of most benefit to the communities with whom we work.

» **Collaboration:** By working in a spirit of mutual respect and understanding of each other's cultural identities, our volunteers and the host communities with whom they work can together alleviate some of the causes of disadvantage in the world.

» **Inclusion:** UCD is a diverse community and our programme is open to all students, staff and alumni who believe in the vision and mission of UCDVO. International partners and communities are consulted throughout the programme and we actively engage multiple perspectives at all levels of our organisation.

» **Sustainable development:** UCDVO's work is underpinned by the desire to contribute to the process of community development in a sustainable manner, whereby local people have the capacity to lead and develop their own solutions to issues which affect them, and have the opportunity to access support in a way that contributes to the achievement of the Sustainable Development Goals.

STRUCTURE, GOVERNANCE AND MANAGEMENT



UCDVO is an unincorporated society embedded within the University College Dublin structure, sitting within the UCD Global Office under the Global Relations and Partnerships team. The charity is governed by a Board of Trustees who are responsible for providing the necessary oversight in terms of governance, financial prudence, project planning and strategy. Day to day operations of the organisation are run by the Manager who reports to the Board and Assistant Director in UCD Global. Two staff members report to the Manager: the Programme Coordinator and the Programme Assistant. The Board and staff act in accordance with the Constitution agreed by the Board on 9th October 2012.

The UCDVO Student Society reports to the Board and to the UCD Societies Council.

Composition of the Board

Under the Constitution, the Board must comprise of between nine and sixteen Trustees. The Board shall consist of UCD staff, UCD graduates and UCD students. Three Trustees shall be members of the UCDVO Student Society. The Auditor for the time being of the Student Society is deemed to be elected to one of the three seats. At least six seats on the Board are reserved for UCD staff and graduates. The Board has the power to nominate and co-opt up to three Trustees, including individuals who fall outside the UCD staff/graduate/student categorisation. The Manager must not be a member of the Board and attends Board meetings at the invitation of the Board only and does not have a vote.

Issues arising at any Board meeting are decided by a simple majority of the votes of all Trustees on the Board. Where there is an equal number of votes, the chairperson has a second or casting vote. In the year under review, there were thirteen Trustees so this situation did not arise.

During the year 1st October 2019 - 30th September 2020, the Board met 12 times with an average attendance of 79%.

Board Members

UCDVO's Board had 13 members for the year 2019/20. The AGM was held on 26th November 2019 and six members retired on that date while six new members were elected.

Dr. Niamh Pattwell, Chairperson (staff/graduate): Niamh is an Associate Professor in Medieval English Literature in the UCD School of English, Drama and Film. She was Secretary of the UCDVO Board between 2014-2017 and returned as chairperson in 2018. Niamh participated in a planning visit to UCDVO's projects in South India in 2017 and Tanzania in 2019. She was a member of the Finance Committee until 26/11/19 and has been a member of the Overseas Projects Working Group since that date.

Dr. Helen O'Connell, Deputy Chairperson, elected on 26/11/19 (staff/graduate): Helen currently works as a Senior Clinical Psychologist, in the School of Psychology in UCD and also in an older adults mental health service in the HSE. Prior to training as a psychologist, Helen worked in the international development sector, both in Ireland and overseas, for ten years. She has chaired the Overseas Projects Working Group

Anna Egan, Secretary until 14/1/20 (staff/graduate): Anna is a Marketing Professional and UCD graduate who participated in the UCDVO Programme in Nicaragua in 2016. Upon her return, Anna sat on the Student Society Committee before working with International NGO, and UCDVO Partner, Nurture Africa in Dublin and Nansana in 2017 and 2018.

Lynne Pasley, Secretary after 14/1/20 (staff/graduate): Lynne holds a primary degree in law from TCD. She graduated with an MA in International Development from UCD in 2017 and was a Team Coordinator in Tanzania in 2017 and 2019. She was elected to the Board in 2017. She looked after governance issues for the Board for the year under review.

Maura McGinn, Senior Treasurer until 26/11/19 (staff/graduate): Maura is the Director of Institutional Research in UCD. She served on the UCDVO board from 2014 to 2019 and was a team coordinator for the UCDVO projects in Tanzania 2013 and Haiti 2018. She chaired the Finance Committee until 26th November 2019.

Andrew Byrne, Senior Treasurer after 26/11/19 (staff/graduate): Andrew is a UCD Commerce graduate. He volunteered with UCDVO on the Nicaragua 2013 project and returned as Student Leader in 2014. Andrew was Auditor of the Student Society in 2014/15 and worked as part of the UCDVO staff team from January 2016 - May 2016. He has been a Board member since 2016 and has chaired the Finance Committee since 26/11/19.

Lorraine Bailey, elected 26/11/19 (staff/graduate): Lorraine is a graduate of UCD having completed a Primary and Masters Degree in Social Science. She works in UCD HR and, since becoming involved with UCDVO in 2017, has volunteered as a team coordinator in Morogoro, Tanzania in 2018 and Tamil Nadu, India in 2019.

Sarah Burke, term ended 26th November 2019 (staff/graduate): Sarah is a UCD Physiotherapy graduate with an interest in student development and global health. She first became involved with UCDVO in 2013 on the first Uganda project at Kisiizi Hospital. In 2014, she travelled as a returned volunteer and newly qualified Physiotherapist to the Ferrando Speech and Hearing Centre, North East India. She was elected to the Board in November 2014.

Leah Foyle, term ended 26th November 2019 (student): Leah is a graduate of Human Nutrition at UCD. While a student, she participated in the Uganda Kisiizi project in 2017 and returned to Uganda as a Student Leader in 2018. Leah was the Team Coordinator for the Uganda Nansana team in 2019 and 2020. Leah received the UCD President's Award for Excellence for her work with UCDVO in March 2020. She was elected to the Board in 2018.

Dr. Bróna Fullen, elected 26th November 2019 (staff/graduate): Bróna is an Associate Professor in the UCD School of Public Health, Physiotherapy and Sports Science. Outside of the UCDVO Programme she has volunteered as a physiotherapist in Dhaka, Bangladesh. She is a member of the Governance and Policy working group.

George Harding, elected 26th November 2019 (student): George is a final year student of Actuarial & Financial Studies in UCD. He was a general volunteer on UCDVO's pilot project in Tamil Nadu, South India in 2019 and he was Auditor of the UCDVO Student Society for 2020/2021. George is a member of the Finance Committee.

Aoife Harrold-McGoey, elected 26th November 2019 (student): Aoife is in her final year of Biochemistry & Molecular Biology in UCD. She travelled as a volunteer to Nansana, Uganda, in 2019 and was the UCDVO Student Society Entertainment and Events Officer for 2019/2020.

Michael Keely (staff/graduate): Michael is a UCD graduate of physiotherapy. He took part in the Haiti and South India projects as a general volunteer and student leader. He was a student representative on the Board in 2016/7 and was elected as a graduate member in 2017. He is a member of the Health, Safety and Organisational Risk working group.

Sarah-Jane McCusker (student): Sarah-Jane graduated from Social Science in UCD in 2019. She travelled to Northeast India as a volunteer with UCDVO in 2018, was the Auditor of the UCDVO Student Society for 2019/20 and is now studying for a Masters in Common Law.

Siobhán Magner, elected 26th November 2019 (staff/graduate): Siobhan is a UCD Physiotherapy graduate. She first became involved with UCDVO in 2011/2012 as a general volunteer on the Delhi, India project. Siobhan returned as Team Leader/Physiotherapy Tutor in 2015 and 2016 on the South India project, and joined the UCDVO Board in 2019. She chairs the Health, Safety and Organisational Risk working group.

Dr. Aifric O’Sullivan, term ended 26th November 2019 (staff/graduate): Aifric is a Lecturer in Human Nutrition in the UCD School of Agriculture and Food Science. She joined the Board in 2015 and worked closely with the project teams involved in nutrition. Although her term on the Board has ended, Aifric is still available as the nutrition adviser for our projects when required.

Matthew Rose-Nel, term ended 26th November 19 (student): Matthew studied Environmental Biology at UCD. He participated as a volunteer in the Tanzania Morogoro project in 2016 and as a student leader on the Uganda Nansana project in 2018. He was also the Public Relations Officer for the UCDVO Student Society for the year 2018/9.

Gráinne Sheill, term ended 26th November 2019 (staff/graduate): Grainne is a chartered physiotherapist and has led UCDVO teams in South India, Uganda and Haiti. She joined the Board in 2015. She chaired the Health, Safety and Organisational Risk working group and remains as a member of that group now.

Anne Stewart (staff/graduate): Anne completed a Masters in Human Rights in UCD in 2017 and took part in the UCDVO 2016/17 Programme as a Team Leader for the Nicaragua group. She was elected to the Board in 2018. Anne was a member of the Governance and Policy working group before 26th November 2019 and a member of the Overseas Projects group for the remainder of the year under review.

Board Training and Induction

An induction meeting is held for new Trustees and they are informed about the work of the organisation and the responsibilities involved in being a charity trustee. An induction pack is provided. There is a budget for trustee training and each trustee is requested to attend at least one training event per annum. A log is maintained of attendance at training events.

Board Elections/Appointments

Trustees (with the exception of the co-opted Trustees and the Auditor of the Student Society who is deemed to be elected) are elected at the AGM which is held in November every year. Student candidates must be current registered students and must have participated in at least one year long volunteering and global citizenship programme with UCDVO. Every member of the UCDVO Student Society, comprised of those undergraduate or postgraduate students enrolled as a UCDVO supporter, will be eligible to vote in the student elections. Graduate candidates must be registered as graduates with UCD and staff candidates must either be current UCD staff or former UCD staff in receipt of a UCD pension. Every member of the UCDVO graduate and staff group, composed of those graduates and staff enrolled as a UCDVO supporter, will be eligible to vote in the graduate and staff election.

Graduates and staff with relevant skills and experience are particularly encouraged to stand for election and are approached following discussion at Board meetings about the required skillset sought for the Board.

Tenure of Board Members

Student Trustees serve a one-year term and are eligible for re-appointment provided that no student shall hold office for more than three consecutive one-year terms. All other Trustees serve a three-year term with a possible two-year extension after which there must be a break in Board membership for at least one year before that person can be considered for re-appointment. No Trustee may serve for a continuous period longer than six years. In order to maintain a balance between continuity and renewal of expertise on the Board, one third of the Trustees (other than the student Trustees) must retire by rotation every year. The Trustees to retire by rotation are those who have been longest in office since their last appointment. Trustees retiring by rotation may seek re-election if eligible to do so.

Committees of the Board

The Board may delegate such powers as it thinks fit to committees made up of Trustees.

During the year under review, there was one committee - the Finance Committee (chaired by Maura McGinn until 26/11/19 and by Andrew Byrne from 26/11/19). The role of the Finance Committee is to monitor and review effective financial and risk management of UCDVO and to make recommendations to the Board thereon. The Finance Committee met 15 times during the year under review. The UCDVO Board is responsible for all material decisions on financial matters.

Action Groups/Working Groups of the Board

The Board may establish Action Groups (also known as Working Groups), which may be wholly or partly composed of people who are not Trustees, for the purpose of considering and making recommendations to the Board on any matters referred to them. For the year under review, there were five working groups:

1. **UCDVO Student Society** (Auditor to April 2020 - Sarah-Jane McCusker, after April 2019 - George Harding). The Student Society facilitates and encourages student involvement in the work of UCDVO. It undertakes fundraising for, and raises the profile of, the charity. Three members of the Society, including the Auditor, are elected to represent the Society on the Board and make representations on behalf of students to the Board.
2. **The Overseas Projects Working Group** (chaired by Dr. Niamh Pattwell until 26/11/19 and Dr. Helen O’Connell after 26/11/19). The Overseas Projects Working Group reviews UCDVO’s partnerships and considers new partnership proposals. It develops

programme agreements taking environmental impact, sustainability, and capacity building of local partners into account. It considers how data collection by UCDVO representatives travelling abroad or volunteering online can be improved to assist with monitoring and evaluation. The group met three times in the period under review.

3. **Health, Safety and Organisational Risk Working Group** (chaired by Gráinne Sheill before 26/11/19 and Siobhán Magner after 26/11/19) The Health, Safety and Organisational Risk Working Group is responsible for the organisational risk register. It reviews project risk assessments, incident reports and the health, safety and security aspects of training plans for volunteers. It assists on policies and training in the area of child safe-guarding, vulnerable adults and GDPR. The group met three times in the year under review.
4. **The Fundraising and Marketing Working Group** - The Fundraising and Marketing Working Group promotes UCDVO as a charity of choice within the university. It reviews existing funding streams and develops new funding campaigns and opportunities. The group did not meet in the year under review, but has reconvened subsequently under a new chair, and is currently in the process of developing a long term fundraising strategy for UCDVO.
5. **The Governance and Policy Working Group** (chaired by Lynne Pasley) The Governance and Policy Working Group assists with the implementation of the good governance policies for both the Board and the operational side of the charity. It is also tasked with reviewing existing policies and recommending new policies. The group met once in the year under review. The chairperson was involved throughout the year with the implementation of the Charities Governance Code.

Pay Policy for Senior Staff

The manager and staff of the charity are employees of UCD. The salaries are paid by UCD Global in accordance with agreed pay scales in UCD. No member of staff earns over €60,000 gross per annum. The Programme Assistant position is co-funded with Irish Aid and Concern Worldwide.

Trustee Expenses

All Trustees give of their time freely and no Trustee received remuneration in the year. Trustees are entitled to reimbursement for vouched expenditure incurred in the performance of their duties.

Conflict of Interest

UCDVO has a Conflict of Interest policy which was agreed by the Board on 11th June 2019. Trustees sign a Declaration of Nil Interests or a Statement of Interests

at the start of each year. Any interests are disclosed to the Board. All Trustees are asked to disclose any further potential interest at the start of each Board meeting based on the agenda and a log of the position each meeting is maintained by the secretary.

Fundraising

Guidelines for Charitable Organisations on Fundraising from the Public

UCDVO is committed to full compliance with this policy and is actively working towards achievement of this goal.

UCDVO’s total income for the financial year was €296,810, compared to €509,876 in 18/19. The main factor for the reduction in income was the cancellation of the overseas travel and related decision to provide refunds of personal savings to volunteers who submitted refund request applications. Charitable income raised by volunteers was retained by the charity for the purpose for which it was intended – supporting partners’ education, health and community development programmes. The bulk of UCDVO’s charitable income relies on the volunteer programme – €108,644 after refunds were processed (compared to €271,298 in 18/19). In spite of the reduction in income, UCDVO was able to provide partners with funding for their programmes more or less in line with previous years, spending a total of €66,388.

General fundraising and donations were also reduced in 2020 (€17,526) compared to €35,054 in 19/20. Large fundraising events that UCDVO traditionally relied on such as the Rás in UCD, were cancelled due to the pandemic. Grant income from Irish Aid and Concern Worldwide remained stable (€65,000).

Internal Controls

Budgets and all bank transactions are managed by the Manager with oversight by the Senior Treasurer. The Finance Committee meets regularly, and financial reports are reviewed by the committee. The financial year runs from 1st October to 30th September, and UCDVO is externally audited each year. In preparing the financial statements, UCDVO refers to guidance included within the Statements of Recommended Practice (SORP); Charities Act 2009; Accounting and Reporting for Charities 2014 FRS102. UCDVO adopts best practice to the extent that requirements contained within SORP are applicable to UCDVO.

UCDVO has strict policies and procedures in place for the receipt, recording and control of donations received from volunteers, private individuals and the corporate sector.

A detailed budget is prepared annually and approved by the Board. Actual results and outcomes are compared regularly against budget and prior year to ensure alignment with budget.

The Board maintains a reserves policy that is reviewed annually.

Procedures and controls are in place to manage funds transferred to our partner organisations.

There is an organisational structure in place with clearly defined lines of responsibility, division of duties and delegation of authority.

UCDVO has policies in place in the following areas to comply with good practice in the non-financial aspects of the organisation: Conflict of Interests, Child Safeguarding, Social Media, Health and Safety, Volunteer Policy, Grievance, Alcohol and Drugs, Gift Giving and Extenuating Circumstances.

Audit Functions

UCDVO is audited by HSM Chartered Accountants and Registered Auditors and financial statements and annual reports are published online each year. Financial statements are prepared in line with SORP standards.

Management accounts are presented to the Board of Trustees on a quarterly basis, within 6 weeks of the end of each quarter. Interim financial updates are available from the finance committee upon request from the Board.

All financial transactions are subject to 4 eye approval by the UCDVO Manager and one other authorised signatory on the UCDVO bank accounts. Management and the Board of Trustees are bound by the internal controls set out above in this report.

Transparency and Accountability

UCDVO is satisfied that no incidence of fraud or financial mismanagement has occurred among partners or within the activities organised by UCDVO.

Our overseas partners are externally audited by registered local auditors. Audit reports and annual accounts are available at UCDVO's request. These are subject to scrutiny by the UCDVO manager and the finance committee. Furthermore, all project/partner budget proposals are subject to review by all trustees before approval.

It is the current opinion of the Board of Trustees that the financial statements of UCDVO and any of its international partners give a true and fair view of the state of affairs of each organisation.

Accounting Records

The measures taken by the Trustees with regard to the keeping of accounting records, are the implementation of necessary policies and procedures for recording transactions, employment of appropriately qualified accounting personnel with appropriate expertise, the provision of adequate resources to the financial function and the maintenance of computerised accounting systems. The Company's accounting records are maintained at the Company's registered office at UCD Global, Gerard Manley Hopkins Centre, University College Dublin, Belfield, Dublin 4.

Statement of Trustees Responsibilities

It is the trustees' responsibility to prepare financial statements for each financial year, which give a true and fair view of the state of the organisation and of the surplus or deficit of the charity for that period. In preparing those financial statements, the trustees are required to:

- i. select suitable accounting policies and then apply them consistently;
- ii. make judgements and estimates that are reasonable and prudent;
- iii. prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue to operate.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Going Concern

Having reviewed the foregoing report and the Charity's financial position at year end, the Board of Trustees have determined that the going concern basis of accounting is appropriate and that there are no material uncertainties to disclose.

The Trustees are satisfied that UCDVO will continue to be able to meet its obligations to its donors whilst retaining a sufficient reserve level to continue normal operations for the next 12 months.

Statement on relevant audit information

In the case of each of the persons who are Trustees at the time this report is approved: a. so far as each Trustee is aware, there is no relevant audit information of which the Company's statutory auditors are unaware, and b. each Trustee has taken all of the steps that he or she ought to have taken as a Trustee in order to make himself or herself aware of any relevant audit information and to establish that the Company's statutory auditors are aware of that information.

Auditors

The auditors, HSM Chartered Accountants and Registered Auditors, have expressed their willingness to continue in office.

Signed on behalf of Board



Andrew Byrne, Trustee

Niamh Pattwell, Trustee

26 July, 2021

REPORT OF THE AUDITORS

To the trustees of UCD Volunteers Overseas

This report is made solely to the charity's trustees. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than that charity and the charity's trustees as a body, for our audit work.

We have audited the financial statements on page 55 - 61 for the year ended 30th September 2020. These financial statements have been prepared under the historical cost convention and the accounting policies set out on pages 62-63.

Respective responsibilities of the trustees and auditors

As described in the statement of trustees responsibilities on Page 53, the charity's trustees are responsible for the preparation of financial statements in accordance with applicable law and Irish accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant regulatory requirements and Auditing Standards promulgated by the Auditing Practices Board.

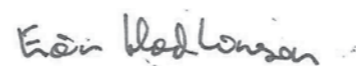
Basis of audit opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the charity at 30 September 2020 and of the income and expenditure of the charity for the year then ended and have been properly prepared.



Eoin Hodkinson

on behalf of:

HSM

Chartered Accountants and Registered Auditors
13 Sussex Street
Dun Laoghaire

Date: 26 July 2021

STATEMENT OF FINANCIAL ACTIVITIES

Financial year ended 30 September 2020

Recommended categories by activity	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
Income Resources	€	€	€	€	€
Income and endowments from:					
Donations and Legacies					
Corporate ¹	0	€0	€0	€0	€0
Individual	€9,984	€0	€0	€9,984	€14,090
Charitable Activities					
Volunteer Programme ²	€108,644	€0	€0	€108,644	€271,298
Grants ³	€0	€51,000	€0	€51,000	€81,000
Other - Workshops/Events	€630	€0	€0	€630	€825
Income from Other Activities					
Student Society ⁴	€250	€0	€0	€250	€1,143
General Fundraising ⁴	€6,662	€0	€0	€6,662	€18,996
Other					
Donated Services (Staff) ⁹	€119,639	€0	€0	€119,639	€122,524
Total	€245,810	€51,000	€0	€296,810	€509,876
Resources expended	€	€	€	€	€
Expenditure on:					
Raising funds ⁵	€120	€0	€0	€120	€5,546
Charitable activities					
Volunteering Projects and Partner Programmes ⁶	€66,388	€0	€0	€66,388	€306,799
Grants ⁷	€0	€63,514	€0	€63,514	€40,055
Non-Project Costs ⁸	€5,070	€5,474	€0	€10,544	€4,922
Other					
Donated Services (Staff) ⁹	€119,639	€0	€0	€119,639	€122,524
Governance Cost ¹⁰	€2,979	€0	€0	€2,979	€2,952
Total	€194,196	€68,988	€0	€263,184	€482,798
Net income/(expenditure) before investment gains/(losses)	€51,613	(€17,988)	€0	€33,626	€27,078
Net gains/(losses) on investments	€0	€0	€0	€0	€0
Net income/(expenditure)	€51,613	(€17,988)	€0	€33,626	€27,078
Extraordinary items	€0	€0	€0	€0	€0
Transfers between funds	€0	€0	€0	€0	€0
Other recognised gains/(losses)					
Gains and losses on revaluation of fixed assets for the charity's own use	€0	€0	€0	€0	€0
Other gains/(losses)	€0	€0	€0	€0	€0
Net movement in funds	€51,613	(€17,988)	€0	€33,626	€27,078
Reconciliation of funds:					
Total funds brought forward	€57,488	€67,466	€0	€124,954	€97,876
Total funds carried forward	€109,101	€49,479	€0	€158,580	€124,954

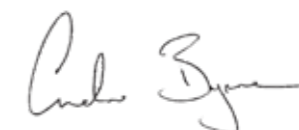
(*) See supplementary notes

STATEMENT OF FINANCIAL POSITION

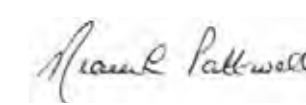
Financial year ended 30 September 2020

	Unrestricted funds 2020	Restricted income funds 2020	Endowment funds 2020	Total this year 2020	Total last year 2019
Fixed assets	€	€	€	€	€
Intangible assets	€0	€0	€0	€0	€0
Tangible assets	€0	€0	€0	€0	€0
Heritage assets	€0	€0	€0	€0	€0
Investments	€0	€0	€0	€0	€0
Total fixed assets	€0	€0	€0	€0	€0
Current assets					
Stocks	€0	€0	€0	€0	€0
Debtors ¹²	€5,000	€0	€0	€5,000	€0
Investments	€0	€0	€0	€0	€0
Cash at bank and in hand ¹³	€135,234	€49,479	€0	€184,713	€130,283
Total current assets	€140,234	€49,479	€0	€189,713	€130,283
Creditors: amounts falling due within one year ¹⁴	€31,132	€0	€0	€31,132	€5,329
Net current assets/(liabilities)	€109,102	€49,479	€0	€158,580	€124,954
Total assets less current liabilities	(€109,102)	(€49,479)	€0	(€158,580)	€124,954
Creditors: amounts falling due after one year	€0	€0	€0	€0	€0
Provisions for liabilities	€0	€0	€0	€0	€0
Total net assets or liabilities	(€109,102)	(€49,479)	€0	(€158,580)	€124,954
Funds of the Charity ¹¹					
Endowment funds	€0	€0	€0	€0	€0
Restricted income funds	€0	€49,479	€0	€49,479	€67,466
Unrestricted funds	€109,101	€0	€0	€109,101	€57,488
Revaluation reserve	€0	€0	€0	€0	€0
Total funds	€109,102	€49,479	€0	€158,580	€124,954

Signed on behalf of Board, 26 July 2021



Andrew Byrne, Trustee



Niamh Pattwell, Trustee

NOTES TO STATEMENT OF FINANCIAL ACTIVITIES (SOFA)

1		2020			2019		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Donation & Legacies - Corporate	Donations and legacies	€0	€0	€0	€8,075	€0	€8,075
		€0	€0	€0	€17,825	€0	€17,825
2		2020			2019		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Income from Charitable Activities - Volunteers*	Haiti	€0	€0	€0	€882	€0	€882
	North East India - Meghalaya	€6,937	€0	€6,937	€51,877	€0	€51,877
	South India - Andhra Pradesh	€9,020	€0	€9,020	€16,786	€0	€16,786
	India - Tamil Nadu	€13,289	€0	€13,289	€35,940	€0	€35,940
	Tanzania - Dar Es Salaam	€4,820	€0	€4,820	€0	€0	€0
	Tanzania Morogoro	€20,866	€0	€20,866	€43,152	€0	€43,152
	Tanzania Ruaha	€12,553	€0	€12,553	€34,908	€0	€34,908
	Uganda Kisiizi	€16,313	€0	€16,313	€37,099	€0	€37,099
	Uganda Nansana	€24,844	€0	€24,844	€50,654	€0	€50,654
		€108,644	€0	€108,644	€271,298	€0	€271,298
3		2020			2019		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Income from Charitable Activities - Grants	Irish Aid Development Education Project (*)	€0	€50,000	€50,000	€0	€50,000	€50,000
	Concern (*)	€0	€0	€0	€0	€30,000	€30,000
	Trocaire	€0	€1,000	€1,000	€0	€1,000	€1,000
		€0	€51,000	€51,000	€0	€81,000	€81,000
4		2020			2019		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Income from Charitable Activities - Fundraising	UCD Rás	€310	€0	€310	€8,912	€0	€8,912
	Oskars	€0	€0	€0	€8,000	€0	€8,000
	Covid Appeal	€5,411	€0	€5,411	€0	€0	€0
	SU Buckets	€0	€0	€0	€1,143	€0	€1,143
	Calendars	€0	€0	€0	€1,323	€0	€1,323
	Education Fund	€0	€0	€0	€0	€0	€0
	Other Fundraising	€941	€0	€941	€761	€0	€761
		€6,662	€0	€6,662	€20,139	€0	€20,139

NOTES TO STATEMENT OF FINANCIAL ACTIVITIES (SOFA)

5		2020			2019		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Expenditure on - Raising Funds	UCD Rás	€120	€0	€120	€3,158	€0	€3,158
	Student Society	€0	€0	€0	€96	€0	€96
	Calendars	€0	€0	€0	€941	€0	€941
	Education Fund	€0	€0	€0	€0	€1,351	€1,351
	Other Fundraising	€0	€0	€0	€0	€0	€0
		€120	€0	€120	€4,195	€1,351	€5,546
6		2020			2019		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Expenditure on Charitable activities - Volunteering Projects and Partner Programmes	Delhi	€4,500	€0	€4,500	€9,681	€0	€9,681
	Haiti	€1,286	€0	€1,286	€4,061	€0	€4,061
	North East India - Meghalaya	€5,124	€0	€5,124	€54,769	€0	€54,769
	South India - Andhra Pradesh	€4,080	€0	€4,080	€17,969	€0	€17,969
	India - Tamil Nadu	€5,179	€0	€5,179	€27,835	€0	€27,835
	Tanzania - Dar Es Salaam	€1,728	€0	€1,728	€0	€0	€0
	Tanzania Morogoro	€9,152	€0	€9,152	€49,657	€5,305	€54,962
	Tanzania Ruaha	€4,157	€0	€4,157	€47,250	€5,306	€52,556
	Uganda Kisiizi	€6,550	€0	€6,550	€34,279	€0	€34,279
	Uganda Nansana	€24,631	€0	€24,631	€50,686	€0	€50,686
		€66,388	€0	€66,388	€296,188	€10,611	€306,799
7		2020			2019		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Expenditure on Charitable activities - Grants	Irish Aid Development Education Project (*)	€0	€48,049	€48,049	€0	€23,933	€23,933
	Concern Worldwide	€0	€14,466	€14,466	€0	€15,131	€15,131
	Trocaire	€0	€998	€998	€0	€991	€991
		€0	€63,514	€63,514	€0	€40,055	€40,055

NOTES TO STATEMENT OF FINANCIAL ACTIVITIES (SOFA)

8		2020			2019		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Expenditure on Charitable activities - Non-Project Costs	Bank Charges	€0	€37	€37	€39	€0	€39
	Insurance (public liability)	€0	€3,382	€3,382	€1,112	€0	€1,112
	Miscellaneous	€15	€0	€15	€428	€0	€428
	Other Subs/ Members Fees	€0	€440	€440	€680	€0	€680
	Phone	€0	€0	€0	€134	€0	€134
	Printing & Photocopying	€0	€849	€849	€445	€0	€445
	Promotional Materials	€0	€0	€0	€1,071	€0	€1,071
	Workshops/ Meetings/Training	€95	€600	€695	€1,012	€0	€1,012
	Website Design & Hosting	€3,690	€166	€3,856	€0	€0	€0
	Annual Report Design	€1,271	€0	€1,271	€0	€0	€0
	(*)	€5,070	€5,474	€10,544	€4,922	€0	€4,922

9		2020			2019		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Expenditure on Other - Donated Services	UCD Staff Secondment	€119,639	€0	€119,639	€122,524	€0	€122,524
		€119,639	€0	€119,639	€122,524	€0	€122,524

UCD Global employs 3 full-time staff members - two of whom are fully funded by UCD. The third is jointly funded by IADEP, Concern and UCD.

10		2020			2019		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Expenditure on Other - Governance	Audit Fee	€2,979	€0	€2,979	€2,952	€0	€2,952
		€2,979	€0	€2,979	€2,952	€0	€2,952

NOTES TO STATEMENT OF FINANCIAL ACTIVITIES (SOFA)

11		2020				2019		
		Opening	Income	Spend	Closing			
Funds of the Charity	Restricted Funds							
	Education Fund	€2,381	€0	€0	€2,381			€2,381
	IADEP (*)	€50,207	€50,000	€53,523	€46,684			€50,207
	Concern (*)	€14,869	€0	€14,466	€402			€14,869
	Trocaire	€9	€1,000	€998	€11			€9
	Unrestricted Funds	€57,488	€245,810	€194,196	€109,101			€57,488
		€124,954	€296,810	€263,184	€158,580			€124,954

12		2020			2019		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Current Assets - Debtors	Debtors	€5,000	€0	€5,000	€0	€0	€0
		€5,000	€0	€5,000	€0	€0	€0

13		2020			2019		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Current Assets - Cash on Hand and in Bank	Allied Irish Bank a/c	€119,776	€49,479	€169,255	€45,789	€67,466	€113,256
	UCD Cost Centre	€15,458	€0	€15,458	€16,983	€0	€16,983
	Petty Cash Box						
	Nicaraguan Cordobas	€0	€0	€0	€9	€0	€9
	Haiti (HTG)	€0	€0	€0	€36	€0	€36
	Funds Held By Partners	€0	€0	€0	€0	€0	€0
		€135,234	€49,479	€184,713	€23,222	€107,061	€130,283

14		2020			2019		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Creditors: amounts falling due within one year	Volunteer Refunds	€25,728	€0	€25,728	€25,728	€0	€25,728
	Audit Fee	€2,904	€0	€2,904	€2,904	€0	€2,904
	Insurance	€2,500	€0	€2,500	€2,500	€0	€2,500
		€31,132	€0	€31,132	€31,132	€0	€31,132

(*) See supplementary notes

SUPPLEMENTARY NOTES

IADEP Grant Income and Expenditure	2020			2019		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Income						
Pay Costs	€0	€25,089	€25,089	€0	€0	€0
Non pay costs	€0	€24,911	€24,911	€0	€50,000	€50,000
Total IADEP Income Received	€0	€50,000	€50,000	€0	€50,000	€50,000
Expenditure						
Pay Costs	€0	€25,089	€25,089	€0	€0	€0
Non-project costs	€0	€5,474	€5,474	€0	€0	€0
Other Non pay costs	€0	€22,960	€22,960	€0	€23,933	€23,933
Total IADEP Expenditure	€0	€53,523	€53,523	€0	€23,933	€23,933

Concern Grant Income

A grant of €15,000 relating to the period July 2019 - Jun 2020 was received from Concern in August 2019. In accordance with accounting policies and the Charities SORP this grant was recognised in the prior year's SOFA.

Income from Charitable Activities - Volunteer

Income from Volunteers is shown net of refunds reclaimed during the period due to travel cancellation.

Amounts raised and refunded	2020			2019		
	Fundraised	Refunded	Total	Fundraised	Refunded	Total
Haiti	€0	€0	€0	€882	€0	€882
North East India Meghalaya	€7,562	(€625)	€6,937	€51,877	€0	€51,877
South India Andhra Pradesh	€9,390	(€370)	€9,020	€16,786	€0	€16,786
India Tamil Nadu	€19,164	(€5,875)	€13,289	€35,940	€0	€35,940
Tanzania Dar Es Salaam	€4,820	€0	€4,820	€0	€0	€0
Tanzania Morogoro	€24,816	(€3,950)	€20,866	€43,152	€0	€43,152
Tanzania Ruaha	€20,287	(€7,733)	€12,553	€34,908	€0	€34,908
Uganda Kisiizi	€17,543	(€1,230)	€16,313	€37,099	€0	€37,099
Uganda Nansana	€30,789	(€5,945)	€24,844	€50,654	€0	€50,654
	€134,372	(€25,728)	€108,644	€271,298	€0	€271,298

1 ACCOUNTING POLICIES

1.1 Basis of preparation

The financial statements are prepared under the historical cost convention.

In preparing the financial statements, the charity has referred to guidance included within the following Statements of Recommended Practice (SORP); Charities Act 2009; Accounting and Reporting for Charities 2014 FRS102. The charity has adopted best practice to the extent that requirements contained within the aforementioned SORP are applicable to the charity.

1.2 Income Recognition

These are included in the Statement of Financial Activities (SoFA) when:

- » Income from voluntary donations is recognised when received
- » Grants from the government and other agencies have been included as income from activities in furtherance of the charity's objects and accounted for on a receivable basis

1.3 Recognition of expenditure

Expenditure is included when incurred, and includes attributable VAT which cannot be recovered.

Grants payable for development projects are included in the Statement of Financial Activities (SoFA) when approved by the Trustees and agreed with the recipient organisation. The value of such grants unpaid at the year-end is accrued.

The majority of costs are directly attributable to specific activities. Support costs are incurred in furtherance of the objects of the charity.

1.4 Raising funds

These include all expenditures incurred by a charity to raise funds for its charitable purposes. It includes costs of all fundraising activities, events, non-charitable trading activities and the sale of donated goods.

1.5 Governance Cost

These represent the costs incurred running and managing the charity, including managing and safeguarding the charity's assets, organisation administration and compliance with constitutional and statutory requirements.

1.5 Donated services/gifts-in-kind

Services donated, such as staff, are included in income at market value and the corresponding charge made to costs.

1.6 Funds accounting

Unrestricted funds - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees'

Designated funds - these are funds which have been set aside for particular purposes by the charity itself, in furtherance of the charity's objects.

Restricted funds - these are funds that can only be used for particular restricted purposes with the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

1.7 Reserves policy

In order to secure the long term viability of UCDVO and to maintain the smooth operation of the organisation, it is critical to ensure that the organisation has adequate reserves. The organisation implements a Reserves Policy to ensure that a satisfactory level of reserves are held to :

- » maintain a required level of funding available for programmes during times of financial difficulty where fundraising income is reduced.
- » meet unanticipated expenses such as postponed projects or legal costs.
- » cover day to day expenditures of UCDVO
- » ensure there is adequate funding should any winding up costs ever arise.
- » provide for any other unanticipated expenditure of significance.

The Board may designate unrestricted reserves for specific future expenditures.

1.8 Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

1.9 Cash and Cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overheads that are Repayable on demand and form an integral part of the charity's cash management.

1.10 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.11 Creditors

Short term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using effective interest method.

1.12 Foreign Currency

Transactions in foreign currencies are translated at rates prevailing at the date of the transaction. Balances denominated in foreign currencies are translated at the rate of exchange prevailing at the period end.



UCD Volunteers Overseas
UCD Global
Gerard Manley Hopkins Centre
University College Dublin
Belfield, Dublin 4.

UCDVO is a charity registered with the Charities Regulator,
registered charity no: 20055776 and has been granted tax exemption
by the Revenue Commissioners in Ireland,
registered charitable taxation no: CHY 15856.

